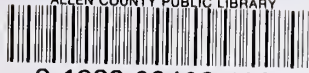


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AN INVENTORY OF THE COUNTY ARCHIVES

OF INDIANA

Prepared by

Historical Records Survey
Division of Women's and Professional Projects
Works Progress Administration

NO. 10. CLARK COUNTY (JEFFERSONVILLE)

W. P. A.

* * * * *

Indianapolis, Indiana

Historical Records Survey

March 1937

1414558

CLARK COUNTY COURTHOUSE

Jeffersonville, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

PREFACE

This inventory of Clark County records constitutes a part of the general guide to the county archives of Indiana. It was prepared for the primary purpose of furnishing officials, students of history, and the citizens of the community with a convenient tool for their use in consulting the county records. It is hoped the information contained in these volumes will encourage county officials as well as the general public to take a greater interest in continued improvement of methods for preservation of public records. It is also hoped the information herein presented concerning the records, their present housing and care, and accommodations available for users, will prove to have value for the citizens and public officials.

This inventory of records was made during the period of June 1 to June 13, 1936, under supervision of Samuel J. Kagan, State Director; Mrs. Carmon Whitcher, District Supervisor; and Elizabeth Howe, Research Editor. The field workers were Ruth Brewer and Iva Fancher of Salem; and Albert Conway of Jeffersonville. Indispensable cooperation was received from all officials of the county and from the Works Progress Administration officials to make this survey successful.

It is our intention to present a complete, concise picture of the records in bibliographical form. This inventory is preceded by a number of introductory sections to enlighten the reader concerning facts forming the background and basis for the records. The entries of the inventory are carried in consecutive numbering for the county, while the bureaus are arranged in groups of governing boards; judicial, major administrative

Preface

offices, financial, educational, health, engineering, and miscellaneous. Where it is applicable, natural groupings under subject headings are made within the bureau, and the entries are arranged according to their functional sequence. A cross reference index following the inventory will help the reader locate records with the least effort.

Acknowledgment should go to the State office force of the Survey for checking, condensing, and compiling the Clark County Survey.

LUTHER H. EVANS, National Supervisor

S. J. KAGAN, State Director

Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project of the Historical Records Survey is the first attempt to supply the need. Few more useful fields of employment could have been found than the survey of local and State historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther H. Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were few local precedents, and to complete a survey of the county records in all of the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee, the chairman of which is myself, has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A word of appreciation must be

Foreword

recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey. Especially is the State indebted to those officers who made possible the photographing of old records for preservation in a central depository.

CHRISTOPHER B. COLEMAN

Director

Indiana Historical Bureau

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HISTORY OF CLARK COUNTY

1801-1936

Clark County lies on the Ohio River which forms its southeastern boundary, with Floyd County on the south, Washington County on the west, and Scott and Jefferson Counties on the north. The topography and soil vary from the hills and knobs surfaced with clay in the western and northern sections to the level, black river bottom.

The history of this area, is closely identified with that of the whole northwest. It is well, therefore, to review briefly the outstanding events in the broad background. The English landed and settled at Jamestown in 1607. The next year the French founded Quebec and began the exploration of the wilderness to the west. The French explorer, La Salle, descended what is now known as the Mississippi River to its mouth and on April 9, 1682, claimed the entire river valley in the name of France, calling it Louisiana. This, of course, included present Clark County. By 1719, French trading posts had been established where Fort Wayne and Vincennes are now located. Rivalry between the French and the English for the possession of the Ohio and Mississippi Valleys led to the French and Indian War ending in the Treaty of Paris, February 10, 1763, by which Louisiana was ceded to Great Britain. With the English in possession of the forts in the west the Colony of Virginia commissioned General George Rogers Clark during the

History of Clark County

Revolutionary War to capture these strongholds and take possession of this new country. In December 1778, Virginia extended jurisdiction over the region north and west of the Ohio River, naming it Illinois County. On February 25, 1779, General Clark captured Fort Sackville (Vincennes) and the success of his mission was assured.

As a reward to Clark, his officers, and his men, Virginia granted them one hundred and fifty thousand acres of land on the Ohio River. The act for the Illinois Grant, as it was called, passed January 2, 1781. A board met in Louisville on August 3, 1784, to carry out the provisions of the act; and it selected a site across the river, lying mostly in present Clark County. One thousand acres, as stipulated, were reserved for a town. General Clark received 8,049 acres; Lieutenant Colonel John Montgomery, 4,651 acres; each of three majors, 4,312 acres; and every man in subordinate ranks, a smaller tract, scaling down to 106 acres for each of 236 privates. The Illinois Grant was recorded in Clark County about 1825 in Deed Record (Vol. 30, p. 270).

The same year that this grant was chosen and laid out, Virginia ceded Illinois County to the United States. Three years later federal provision was made for its government, and the name was changed to the Northwest Territory. From this vast region, Indiana Territory was established on July 4, 1800.

During these years of conquest and changes, what is now Clark County was also developing. The present county seat of Jeffersonville, situated at the Falls of the Ohio River, was the southern and most important gateway to the great wilderness of the northwest.

The emigration of pioneers from the colonies and later from the States to the east, the movement of troops and expeditions, and the routes of traders were usually down the Ohio River to this point. Here began the arduous overland journey to Vincennes, the capital on the Wabash, and other posts and settlements beyond. By 1783 several log houses had been built in Clarksville, near Jeffersonville, and a town government had been organized. Reference to a mill on Mill Run Creek, built in 1794, is made in Deed Record (Vol. 11, pp. 188-190.) Blockhouses were erected, for the Indians were an ever present menace there. Trading, especially in furs and whisky, was thriving in Jeffersonville, Clarksville, and Springville, a village about four miles from the river which the Indians called Tullytown.

At that time Knox County comprised most of the present State and was proving too large for practical county jurisdiction. For this reason, Territorial Governor, William Henry Harrison, established Clark County by proclamation, February 3, 1801. It was named for General George Rogers Clark. The original boundaries of Clark County were described as follows: "Beginning at the Ohio River at the mouth of Blew (Blue) River, thence up the said River to the Crossing of the same by the Road leading from Saint Vincennes to Clarksville, thence by a direct line to the nearest part of White River thence up the said River and that branch thereof which runs toward Fort Recovery, and from the head springs of said branch to Fort Recovery, thence along the boundary line Between the Indiana, and North Western Territory, to the Ohio, thence down the same River to the place of beginning." (Territorial Executive Journal, 97).

"The Blue River was crossed by the road from Vincennes to Clarksville near the present northern boundary of Harrison County." (Ibid., 97 n).

Naturally this county was far too large and unwieldy even under Territorial government to care for the needs of its rapidly increasing population, and in the next twenty years, radical changes in its boundaries were effected. From its immense area -- more than one fifth of that of the present State of Indiana -- counties were created as the need for them arose. When the system of counties was complete, twenty counties had been established which were wholly or partially within this area. In 1802, upon the creation of the State of Ohio, a triangularly shaped tract about six square miles in area, with its apex at Fort Recovery, was transferred to that State. A proclamation of 1803 moved the eastern boundary of Clark County eastward to the Ohio State line, then a few miles beyond the present State line, adding 2800 square miles to its area. At this time Clark County included practically all of southeastern Indiana. Two months later Dearborn County was created from the area recently added to Clark County. Where Harrison County was established by a statute, effective in 1808, 890 square miles of land, lying east of the Big Blue River and the "direct line" mentioned above, were given to that county.

Three acts in 1810 effected an immense reduction in the size of the county, removing 4100 square miles and confining the county to approximately its present location. Clark County was now roughly triangular in shape, with its base on the Ohio River and its apex

in the center of present Jackson County. The detached portions were given to several newly created counties, with a large portion left unorganized.

In 1813 an act was passed transferring about one hundred forty square miles in the northern and northwestern portions of Clark County to Washington County, which was being formed. Two years later Jackson County was established, and approximately six square miles of Clark County were incorporated in it. Further loss occurred in 1819 when Floyd County was formed; twenty seven square miles in the southwestern portion of the Clark County were transferred to the new county, and the eastern Clark-Floyd County line then created has not since been changed. In the next year twenty additional square miles were lost -- this time to Scott County to the north, which had just been established.

Four years later, Clark County received the first addition to its territory in twenty years. The western boundary of the county, between Washington and Floyd Counties, was moved about six miles farther westward, absorbing forty square miles of territory which had previously belonged to Harrison County. Two additional square miles were given to Clark County when the Jefferson-Clark County boundary was rectified in 1836 to form a straight line with the Scott-Clark County boundary.

In the years of 1837 to 1873, minor changes in the Jefferson, Scott, Washington, and Floyd County boundaries were made, resulting in a net loss to Clark County of about nine square miles of territory. These were the last changes made, the boundaries remain-

ing unaltered from 1875 to the present time.

On April 7, 1801, the county seat was designated as Springville. The next year on June 9th it was transferred to Jeffersonville, and today no trace is left of Springville. In 1813, for some reason unknown today, Charlestown was chosen as the "county town" and Clark County's first courthouse was erected there. Jeffersonville, however, had not contentedly lost the seat of justice, and continuous efforts were made to recover it. In 1859 the matter was brought before the general assembly, but no action was taken. In March 1876 a majority of the citizens petitioned the board of county commissioners for removal, but it remained for the circuit court in Floyd County to settle the dispute. After a lapse of sixty-seven years an order was issued on September 23, 1876, for removal of the county records to Jeffersonville, and in October they were placed in the new courthouse. This building is still in use.

On the day in 1801 that the original county seat was located, the first court of the new county convened. It had been created by the governor and was called General Quarter Sessions of the Peace. Its first business was to divide the county into the townships of Clarksville, Springville, and Spring Hill. This court also appointed the following officials: Samuel Gwathmey, clerk of the several courts; Jesse Rowland, judge of probate courts; Davis Floyd, recorder; Thomas Downs, treasurer; Marston G. Clark, surveyor; Samuel Hay, sheriff; and Peter McDonald, coroner.

The first decade of Clark County was an eventful one. There was a steady growth in population, and material developments took

place. Treacherous Indians were still a great danger to farmers and travelers, and constant allowance had to be made for their surprise attacks. The first ferry was licensed at Jeffersonville in 1803.

In 1806, Aaron Burr appeared with a scheme to build a canal around the falls at Jeffersonville. His project called for the purchase of two hundred negro slaves. At this time he was also subtly working on his plan to wrest control of the western country from the Federal Government." That same year Jonathan Jennings, who was to become the first governor of the State, arrived and took up permanent residence at Charlestown. During these years General Clark lived alone on his tract at Clarksville, in a log house overlooking the Ohio. Clark was head of the board designed to administer the Illinois Grant and attended his last meeting on February 1, 1813. He was poor and unhappy during his declining days, never having been paid for his valiant service, nor, indeed, reimbursed for supplies he had purchased with his own fortune. General Clark later moved to Louisville to live with his sister and died there February 13, 1818.

During the second and third decades many roads were built and community life developed, reducing somewhat the hardships of the pioneer. In 1820 Jeffersonville was said to be the largest town in the State. Valuable mineral springs were found at the edge of town, and a very popular watering place known as "The Jeffersonville Springs" was elaborately developed. Society throughout the South gathered there; it was known as the greatest place in the western country.

In general, the development of Clark County has been normal.

The population in 1930 was 30,764. Today farming and truck gardening are the leading occupations. In Jeffersonville, the largest city, various products such as soap, cigars, and building materials are produced.

The townships are Bethlehem, Carr, Charlestown, Jeffersonville, Monroe, Oregon, Owen, Silver Creek, Union, Utica, Washington, and Wood. Jeffersonville is the only incorporated city, but there are five incorporated towns, namely, Charlestown, Clarksville, Claysburg, Sellersburg, and New Providence.

SOURCES

1. CENTENNIAL HISTORY AND HANDBOOK OF INDIANA; Max R. Hyman, Indianapolis, 1915.
2. BAIRD'S HISTORY OF CLARK COUNTY, INDIANA; Captain Lewis C. B. F. Bowen & Co., Indianapolis, 1909.
3. PENSE & ARMSTRONG, INDIANA BOUNDARIES; Indiana Historical Bureau, Indianapolis, 1933.
4. From data supplied by field workers of Historical Records Survey, WPA, 1936
5. INDIANA MAGAZINE OF HISTORY

GOVERNMENTAL ORGANIZATION AND RECORDS SYSTEM

Clark County, with its county seat at Jeffersonville is a political subdivision of the State of Indiana for administrative purposes, and holds, therefore, only such powers of local government as have been prescribed by law. Organized by proclamation of the Indiana Territorial governor effective February 3, 1801, it is the second of the fifteen counties created before Indiana's Statehood (Indiana Territorial Executive Journal, 97). Its organization, as it exists today, is the result of gradual development from its Territorial form, through the first State Constitution of 1816, the present Constitution adopted in 1851, and nearly a century and a quarter of legislative action, both Territorial and State.

The tendency toward centralization of power in the hands of State authorities has taken from the county officials many of their powers and duties and has greatly lessened the scope of those remaining. In the older fields of finance, roads, and education, the State's supervision has greatly increased, and creation of newer State departments, such as police, food and fire inspection, and public welfare, has caused heavy erosion of local responsibility and control.

County offices fall into two main groups, constitutional and legislative, depending on the authority under which they exist and operate. The offices provided for in the present Constitution are those of auditor, treasurer, recorder, surveyor, sheriff, coroner, and clerk of the circuit court. Two more officers--circuit judge and prosecuting attorney--belong legally to the circuit, which may include several counties. Court sessions are held in each county, and records are kept accordingly. All other

offices have originated in legislative enactment.

Each county has its own individual governmental set-up. Although the Constitution of 1851 forbids special legislation, the general assembly has provided necessary variations for counties, by classification based chiefly on population. Urban and rural areas obviously cannot be governed by the same system or number of officers. Every county has the constitutional offices, but the statutory officers vary greatly in number, powers, and duties. The latter may be compulsory in all counties; or they may be optional and therefore established in only a few instances; others may be authorized in only certain classes of counties, though the class may include but one county.

Indiana stands alone among the States of the Union in having a dual system of county governing board. Each county is governed by a board of commissioners (popularly called the "county board") and a county council. Their duties, with all technical distinctions, are enumerated in their proper places below.

Administration

The county system of government is an inheritance from England and the American colonies, whence pioneers in Hoosierland brought their customs and laws. Its beginning in Indiana was by the laws of the Northwest Territory, which provided for a governing body called the board of county commissioners (Laws of Northwest Territory, Acts 1792, Ch. 5, Sec. 3). The administrative duties were executed by the sheriff (Ibid., 1788, Ch. 2, Sec. C), clerk (Ibid., Ch. 2, p. 11), coroner (Ibid., Ch. 9, Sec. 1), recorder (Ibid., 1795, p. 102, Sec. 1). Under the laws of

Indiana Territory of 1802, the office of county surveyor was established (Laws of Indiana Territory, 1802, Ch. 1, Sec. 1).

At the organization of Clark County, these offices were established under the authority of the laws of Indiana Territory. The constitution of 1816 took for granted the organization as it then existed, mentioning by name only the recorder, sheriff, clerk, and coroner. Modifications were made by the legislature from time to time without material change. The office of the treasurer was created by the legislature in 1817. (Acts 1817, Ch. 17, p. 119.) The office of the auditor was created by an act of the general assembly in 1841. (Acts 1841, Ch. 2, Sec. 1.) At the constitutional convention in 1851 the Constitution of 1816 was thoroughly revised, and the Constitution of 1861 has, with few alterations by later amendments, remained the Constitution of Indiana.

The Constitution of 1851 provides for the election of a clerk of the circuit court, who keeps the records of the proceedings of all the courts in the county; an auditor, who keeps records of county financial matters and records dealings in real property and the estates of private citizens; a recorder, whose duties are to keep a record of every conveyance or other instrument entitled and required by law to be recorded; a treasurer, who receives all money coming to the county and keeps a record of same; a sheriff, who is conservator of the peace and carries out court orders; a coroner, who investigates violent deaths, and those in ^{of} suspicious circumstances; and a surveyor, who prepares plans and specifications for the improvement of public works, and establishes boundaries for public and private lands, and since 1933 has ^{land} charge of drainage systems. (Ind. Const., Art. 6, Sec. 2.) Since the adoption of the constitution, the general assembly has prescribed the establishment of additional

departments.

The present leading governing body of the county is the board of commissioners, often called the "county board", elected for a term of three years. Elections are so arranged that one member retires each year. The board provides buildings to house county business, furnishes public squares and grounds, audits the accounts of county officers who handle money, changes boundaries of townships as it sees fit, and is charged with the maintenance of county roads, and highways. (1 Ind. Rev. Stat., 1852, Ch. 20, Sec. 1; Sec. 26-601, Burns' Ind. Stat. Ann. 1933.)

By an act of 1873, a county board of education was created. The board consists of the county superintendent of schools, the township trustees, and the chairman of the school trustees of each city and town of the county. The duties of the board are to consider the general wants and needs of the schools, and matters relating to the purchase of school furniture, books, maps, charts, etc. (Acts 1873; Sec. 28-801, Burns' Ind. Stat. Ann. 1933.)

In 1873, by legislative enactment, the office of county superintendent of schools was created. The superintendent is elected by the township trustees and serves for a term of four years. His duties are specifically set out in the statutes, and he is under the jurisdiction of the state board of public instruction. (Acts 1873, 1899; Sec. 28-702, Burns' Ind. Stat. Ann. 1933.)

An act of 1891 created the office of health commissioner, who is elected by the county commissioners to serve for a term of four years. It is his duty to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to keep records of contagious diseases, births, deaths, and marriages. (Acts 1891; Sec. 35-108, Burns' Ind. Stat. Ann. 1933.)

By an act of 1891 the office of county assessor was created. The assessor is nominated in the primary and elected at the regular election for a four-year term. His duties are to assess real and personal property, to instruct the township assessors to carry out the orders of the state tax board, and to act as president of the county board of review. (Acts 1891; Ch. 99.)

An act of 1891 created the county board of review, whose members are to consist of the county assessor, county auditor, and county treasurer. (Acts 1891; Ch. 99.) This act was amended in 1919 to include two freeholders of opposite political parties as members of the board. The duties of this board are to equalize unfair assessments on real and personal property, either for the county or against it. (Acts 1919; Sec. 64-1201, Burns' Ind. Stat. Ann. 1933.)

In 1899, by legislative enactment, a county council was created. This council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the citizens of the district and three members are elected at large from the county. The county auditor acts as clerk of the council. The council has power to fix certain tax rates, ^{and} the exclusive right to authorize the borrowing of money for the county. (Acts 1899; Sec. 26-501, 26-502, 26-515, 26-532; Burns' Ind. Stat. Ann. 1933.)

In 1907, a legislative act created a county board of finance, consisting of the board of county commissioners. The county auditor acts as secretary. This board has the custody ^{of} and selects the dispositions ^{of} of the county funds. (Acts 1907; Sec. 61-606, 61-607; Burns' Ind. Stat. Ann. 1933.) The General Assembly of 1935 repealed this act and in the

same session revived it as part of the depository act, re-establishing the board of finance practically unaltered. (Acts 1935; Sec. 61-606, 61-628, 61-631 to 61-639; Burns' Ind. Stat. Ann. 1936 Supplement.)

By an act of 1913, the legislature made provisions for the creation of the office of agricultural agent, legally termed county agent, but commonly referred to by the descriptive name. Inasmuch as the agent of the State in the sale of State lands originally was called the county agent, it is better to conform to popular usage. The act provides that this office may come into existence whenever a certain number of residents of the county shall petition the county board of education, whereupon the appointment is made by Purdue University and ratified by the county board of education. The appointment is made annually. Upon the proper petition, this office was established in Clark County, September 1, 1913. The duties of the county agent are to disseminate information for the promotion and advancement of agriculture, horticulture, and domestic science. (Acts 1931; Sec. 28-5627, Burns' Ind. Stat. Ann. 1933.)

The office of superintendent of highways, established in 1913, was abolished by an act of 1933, and the office of highway supervisor established. The supervisor is appointed by the board of commissioners. He has general supervision of all county highways, roads and bridges. (Acts 1933; Sec. 36-1110, Burns' Ind. Stat. Ann. 1933.)

In 1933 the legislature created a county board of tax adjustment. The board consists of one member of the county council, selected by the council, and six members appointed by the judge of the circuit court. This board has the power as it deems necessary to revise, to change or reduce, but not to increase any tax levy or any corresponding items of

the budget on which the tax levies are based. (Acts 1933; Sec. 04-304, Burns' Ind. Stat. Ann. 1933.)

The county board of public welfare was created by the acts of 1936. The board consists of five members appointed by the circuit court to serve for a term of four years. The board is charged with the administration of assistance to dependent children in their own homes, to aged persons, and to all those who are otherwise handicapped. (Acts 1936; Sec. 52-1117, Burns' Ind. Stat. Ann. 1936 Supplement.)

Judicial

The judicial system of Clark County, as of other Indiana counties, is prescribed by the State Constitution and the subsequent legislative enactments of the Indiana General Assembly. The Constitution authorized and directed the general assembly to divide into judicial circuits the whole State as the need arose. Clark County forms the fourth circuit, established in 1915. (Acts 1915; Sec. 4-332, Burns' Ind. Stat. Ann. 1933.) Before this period, Clark County was a part of a circuit to which another county was attached. The Constitution further provides for the election of a judge of the circuit court, and the election of a prosecuting attorney for each circuit. (Indiana Const., Art. 7, Sec. 9-11.)

In 1852, by a legislative act the court of common pleas was created. The court continued in existence until it was abolished by an act of the legislature in 1873. In earlier times, the common pleas court was a subdivision of the circuit court for certain cause, and had no independent existence. (Acts 1852.)

Records System

The establishment of each of these offices caused the beginning of separate records as prescribed by the general assembly under the provisions for each respective office. In many of the smaller offices no permanent records have been kept; therefore no survey could be made. Clark County followed its own form of accounting until, in 1909, the legislature established the state board of accounts, which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (Acts 1909; Sec. 6-202, Burns' Ind. Stat. Ann. 1933.) Under this law some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound looseleaf records in almost all cases where the records are typed. The quality of the paper and ink and the binding and rebinding practices are left to the judgment of the board of county commissioners, except that a good quality is required.

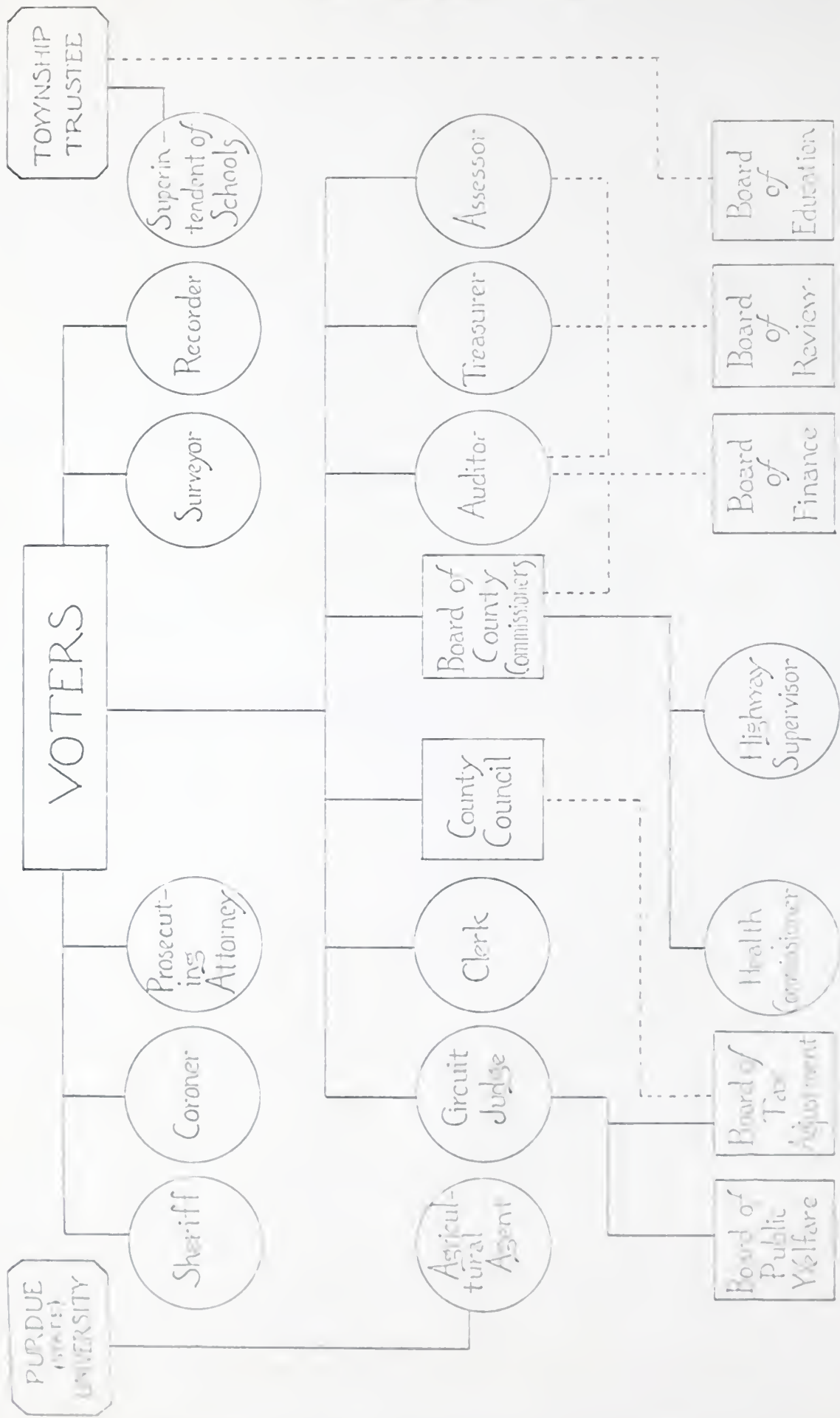
Whenever it may be necessary for the preservation of the records of any office from mutilation, the board of county commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (Acts 1888; Sec. 26-634, Burns' Ind. Stat. Ann. 1933.)

In 1925 a law was passed permitting county officials, at their discretion, to turn over to the State archives bureau for permanent preservation, any official books, records, documents, original papers, newspaper files, or printed books and material not in current use in their offices. (Acts 1925; Sec. 63-320, Burns' Ind. Stat. Ann. 1933.) This law is optional and has been ineffectual. County officials are loath to part

with records, even when no longer used and in spite of lack of storage space, for fear of a possible call for them. Consequently, they have only occassionally availed themselves of this provision for permanent preservation of their old records.

The Historical Records Survey will, in due time, submit sample forms of types of records now in use in the several bureaus of county government. From a study of these forms a model arrangement may be organized for the uniform creation of public records, so that the records created daily may be preserved for posterity.

A CHART OF CLARK COUNTY GOVERNMENTAL ORGANIZATION



EXPLANATION OF CHART

Circles represent individual officers.

Squares represent agencies in board form.

Solid lines are lines of election or appointment. Broken lines indicate ex-officio relationship. All lines should be read downward.

Auditor, Treasurer, Surveyor, Recorder, Clerk of Court, Coroner, Sheriff, Prosecuting Attorney, Assessor, Board of Commissioners, Council, and Judge of Circuit Court -- all elected by voters.

Board of Public Welfare	-- Appointed by judge, circuit court.
Highway Supervisor	-- Appointed by board of commissioners.
Health Commissioner	-- Elected by board of commissioners.
Board of Finance	-- Consists of county commissioners, with the auditor as secretary.
Board of Review	-- Composed of assessor as president, auditor as secretary, Treasurer, and two freeholders of county appointed by judge of circuit court.
Board of Tax Adjustment	-- Composed of one member of the county council, a township trustee, the mayor, a member of school board, and three resident freeholders appointed by judge of circuit court.
Board of Education	-- Composed of township trustees of Clark County, the county superintendent of schools, and the chairman of the school trustees of each city or town in Clark County.
Superintendent of Schools	-- Elected by township trustees.
Agricultural Agent	-- Appointed by Purdue University with approval of county board of education.

The Clark County courthouse, now in its sixty-seventh year, stands on a square at the intersection of Court Avenue and Watt Street in Jeffersonville, Indiana. The building, constructed of brick and stone, is roughly cross-shaped, measuring 169 feet at its greatest length and 131 feet at its greatest width. The west wing was added during the years of 1933-34 with federal aid and labor, and several municipal offices and the jail were moved here. All county offices with the exception of the coroner, the highway supervisor, the health commissioner, and the agricultural agent, are in this building. On the first floor are the offices of the clerk, the recorder, the sheriff, the auditor, the assessor, and the treasurer; on the second floor are the offices of the commissioners, the superintendent of schools, the board of public welfare, and the surveyor; and in the basement are two barn rooms.

Commissioners

The commissioners' room, on the west side of the first floor, is used solely as a meeting room, and houses no records. Commissioners' records are housed in the auditor's office and record room and in barn room 1. (q. v., infra).

County Council

All records of the county council are kept in the auditor's office (q. v., infra).

Clerk

The clerk's office, on the southwest corner of the first floor, is adjoined on the north by two vaults which house 80% of the clerk's records. Both vaults are alike in size, measuring 18' by 11' by 12', and are constructed with concrete floors and plastered ceilings and walls; both vaults are clean, well ventilated, and well lighted, and are furnished with good accommodations for persons consulting the records. Vault 1 houses 120' of bound volumes and 50' of unbound records in file boxes 6" deep, with no practical space for expansion; vault 2 houses 75' of bound volumes and 48' of bound records in file boxes 6" deep, with sufficient room for expansion. The coroner's records are also housed in clerk's vault 2. The clerk's remaining records are stored in his own office, for which no data is available at the present time, and in room 2.

Recorder

In the east central portion of the first floor is the recorder's bureau, comprising a main office and two record rooms. The main office is used solely for business transactions, no records being stored here. A door in the north wall of the main office gives access to the record room 1. This is a large room, 16' by 22' by 12', with linoleum-covered concrete floor and plastered ceiling and walls. The room is clean, well ventilated, and well lighted, and users of the records are furnished with good accommodations. Records here consist of 10' of bound volumes on shelving under a counter; 2' of expansion can be permitted and beyond that, additional shelving can be constructed. Record room 2 can be entered only by a door in the west wall of record room 1. The former is almost

identical with room 1, but the floor is not covered. Steel shelving is only partially occupied by 380' of bound volumes, leaving 66' for expansion. There is no accessible location for additional shelving. In the two rooms are the surveyor's records, and 95% of the recorder's records,--the remainder being in room 2.

Sheriff

A large room on the north side of the first floor is occupied by the sheriff's office and houses all his records. The condition of the concrete floor and the plastered walls and ceiling is good, and lighting and ventilation are likewise good. A desk and chairs are provided for users of the records, which consist of 5' of bound volumes on a desk. There is space available for several years' expansion.

Coroner

The coroner's records are kept in clerk's vault 2 (q. v., supra).

Auditor

The auditor's office and record room are located on the southeast corner of the first floor, the former on the extreme corner, and the latter to the north. The office is nearly 21' square, with wooden floors, plastered walls 12' high, and plastered ceiling. Sixty feet of shelving in tiers are located in a counter extending across the room. On these shelves are 20' of bound volumes, comprising approximately 15% of the auditor's, 40% of the commissioners', 30% of the highway supervisors', all of the county councils', all of the board of reviews', and all of the board of tax adjustment's records. Good accommodations are provided

For those who consult the records, and the room is well lighted, clean, and well ventilated. The record room is similar in most particulars to the office, but is little more than half as wide. Lighting conditions in this room are open to improvement. Fifty feet of bound volumes are arranged on shelves, with 2' of shelving allowed for expansion. When this is used, additional shelving can be installed. Housed here are 20% of the auditor's and a like percentage of the commissioners' records. The remaining 65% of the auditor's records are in bum room 1.

Assessor

The assessor's office occupies a large room in the west central portion of the first floor. The room is 21' square, clean, well lighted, and well ventilated, with wood floor and plaster walls and ceiling. Sufficient accommodations for users are furnished. Fifty-five per cent of the assessor's records--a total of 130' of bound volumes--are housed on wooden shelves, leaving some space for expansion with present shelving. The remaining 45% of the records of the assessor are to be found in bum room 2.

Board of Review and Board of Tax Adjustment

Records of the board of review and the board of tax adjustment are kept by the auditor and are housed in his office (q. v., supra).

Treasurer

Between the auditor's and recorder's offices are the office and vault of the treasurer. Both rooms are in good condition, well lighted, well ventilated, and clean, with plaster walls and ceiling, and wooden floors.

Twenty-five per cent of the treasurer's records,--12' of bound volumes--are kept in the office under a counter, leaving 16' of shelving unoccupied, with space for new shelving if needed. Fifty per cent of the treasurer's records are kept in his vault, which lies to the south of the office and is about half as wide, measuring 21' by 10' by 12'. The records here consist of 24' of bound volumes, 16' of shelving being allowed for expansion, with space for additional shelving. Users of the records can obtain good accommodations in both offices. The other 25% of the treasurer's records are to be found in room 1.

Board of Education and Superintendent of Schools

The superintendent of schools occupies two rooms, a main and a private office, on the second floor of the east wing, the latter office being used by the board of education for its meetings. Both offices are identical in size, measuring 12' by 12' by 9', and are constructed of wood floors and plaster walls and ceiling; ventilation and lighting conditions are good. The main office contains 90% of the records of the superintendent of schools and the board of education--5' of bound volumes on a table and 13' of unbound records in 3 filing cabinets--and space is available for shelving when needed. The other 10% of the bureau's records are in the private office. These records consist of 2' of unbound reports on shelving in a cabinet. The rest of the shelving is occupied with reference material belonging to the superintendent. If necessary, new shelving can be constructed. Users of the records will find good accommodations available in both offices.

Health Commissioner

The bureau of the health commissioner, Dr. S. L. Adair, is located in the incumbent's office on the second floor of the Conn Building, 453 Sping Street, Jeffersonville. The office consists of four rooms: the reception room, the waiting room, the doctor's office, and the closet, ^{and} All the records of the health commissioner being located in the last-named room. The closet, measuring 10' by 8' by 10', is fairly clean, poorly ventilated, and otherwise in fair condition. Four feet of shelving are occupied by bound volumes and an additional 22' are stacked on the floor. The room is well lighted; no accommodations are provided for persons consulting the records, but table and chairs can be obtained in the adjoining reception room.

Board of Public Welfare

The board of public welfare is located at present in a temporary office on the second floor, on the south side of the east wing. The room is rather small, but is well lighted and well ventilated, with wooden floors and plaster walls and ceilings clean and in good condition. In this room are all the records of the board, comprising 4' each of bound and unbound records, the former on a desk and the latter in two filing cabinets. Those who consult the records may have the use of four desks and two chairs.

Surveyor

None of the records of the surveyor are kept in the surveyor's office, in the east wing of the second floor, but are housed with the recorder (q. v., supra).

Highway Supervisor

At the residence of the incumbent, Mr. George Patrick, near Charlestown, Indiana, is the office of the highway supervisor, located in the living room. Records here, about 20%, consist of $1\frac{1}{2}$ ' of bound volumes. Other records of the supervisor are located in the auditor's office (q. v., supra).

Agricultural Agent

The office of the agricultural agent, located on the second floor of the Jeffersonville post office at Court avenue and Spring Street, consists of two large rooms, in only one of which records are stored. This room is well lighted, well ventilated, and clean, with wooden floors and plaster ceiling and walls. It is equipped with satisfactory accommodations for users of the records, which consist of 3' of bound volumes. Space for expansion is practically unlimited.

Bum Rooms

There are two bum rooms on the west side of the basement used for the storage of records. Both rooms have concrete floors and plaster ceilings and walls and are equipped in some measure with shelving. Such shelving as there is, is weak, and the amount of shelving is insufficient, so that a greater portion of the records, bound and unbound, is stacked indiscriminately on the floor. Ventilation in both rooms is poor, and records are covered with dust and dirt. Room 1, the larger, houses records of the commissioners, the auditor, and the treasurer. Room 2, only half as wide as room 1 and poorly lighted, houses records of the clerk, the recorder, and the assessor. Accommodations for users of the records are not provided in either of the two rooms.

Review

In reviewing and summarizing this report, the following needs are found to be outstanding. It is believed that, after the work of repairing damage done by the recent flood has been completed and the confusion incident to such work has passed, some interest in the satisfying of these needs will be taken by the public. In this particular case practical suggestions of course, cannot be given. Only the needs are pointed out, and the question of the practicability of filling these needs is left to the officials and to the public.

Better lighting is required in the auditor's office, and some provision, if possible, should be made for future expansion of the assessor's records. Shelving is needed in the health commissioner's office. These records are not kept in the courthouse and the office may be moved from time to time; for this reason construction of permanent shelving is hardly desirable. It has been suggested that the county supply a bookcase for the records, which could be moved with the records when the office is moved.

Perhaps the greatest need is for adequate shelving and better conditions in general in the two bum rooms. The records which are stored here are some of the earliest established in the county, and while not vital to the functioning of the county government, are of great value from a historical viewpoint. It is sincerely hoped that provision will be made in the near future for the better preservation and easier accessibility of these records.

ABBREVIATIONS

The style Manual of the United States Government Printing Office is the authority followed herein.

alph.	alphabetical or alphabetically
Ann.	-----Annotated
Art.	Article
arr.	arranged
aver.	average
bdl.	bundle
Bldg.	Building
<u>Ch.</u>	Chapter
chron.	chronological or chronologically
C. C.	County Courthouse
Const.	Constitution
hdw.	handwritten
ib., ibid.	Ibidem (same reference as that immediately foregoing)
Ind.	Indiana
Infra	Below
NE.	Northeast
no.	number
nos.	numbers
NW.	Northwest
off.	office
p., pp.	Page, pages
q. v.	Which see

Rev. Stat.	Revised Statutes
rm.	room
Sec.	Section
SE.	Southeast
stg.	storage
SW.	Southwest
Supra.	Above
twp.	township
U. S.	United States
vol., vols.	Volume, volumes
vt.	vault

Other abbreviations occasionally used will be obvious from the context.

Explanation to Inventory

The inventory of the records of each bureau is preceded by an explanatory section, giving legal status and functions of each.

Each entry has two parts, or paragraphs: Title and description. Occasionally an entry will have a cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect title. Words in capitals and lower case, enclosed in parentheses, are supplementary to the title, where it is necessary to explain the type of records more fully.

3. Period covered by the record, showing beginning and ending dates.

A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one volume or of ^{vol} 1 only, the marking is omitted.

6. Variation in numbering.

7. Missing volumes.

8. Variations in title.

II. The description consists of:

1. A complete description of the record, its contents, and its purpose, with a resume of the column headings or subjects treated.

2. Method of indexing or arrangement.

3. Nature of recording.

4. Condition. Unless good or excellent, in which case, it is omitted.

5. Number of pages, averaged for a series.

6. Size, averaged for a series, is given in inches unless otherwise specified; hence the inch sign is omitted.

7. Location.

III. Cross references made to other entries.

1. For records which have a separate index.

2. For records having earlier or later recordings under a different title or type of record.

3. For records for which additional information may be found in other entries.

1. COUNTY COMMISSIONERS 1414558

The board of commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. (1 Indiana Rev. Stat. 1852; Acts 1929; Sec. 26-801, Burns' Ind. Stat. Ann. 1933.) Clark County had a board of commissioners prior to 1852 which was provided for in the Constitution of 1816. The inception date of this office in Clark County is 1816. ~~All of the records of this office are located in the courthouse unless otherwise~~ stated.

The board of commissioners holds twelve monthly sessions. It makes orders respecting the property of the county, sells, purchases, takes care of, and preserves the property. It allows all accounts chargeable against the county not otherwise provided for and directs the raising of sums necessary for expenses, audits accounts of all officers, provides election supplies, and maintains highways. It may abolish or change township or precinct boundary lines, establish libraries and hospitals, aid war veterans, pay bounties, offer rewards, and appoint deputy sheriffs, highway, and drainage commissioners. (1 Indiana Rev. Stat. 1852; Acts, 1863, 1865, 1879 special session, 1885, 1897, 1913, 1921, and 1929; Sec. 26-601 to 26-639, Burns' Ind. Stat. Ann. 1933.)

1. COMMISSIONERS' CLAIM AND ALLOWANCE DOCKET, 1861--. 13 vols.

(1-13).

Record of claims filed and allowed by the commissioners, showing claim

no., date filed, in whose favor filed, address of claimant, on what account filed, amount of claim, amount allowed, and warrant. Arr. numerically by claim no. Hdw. 318 pp. 18 x 13 x 3. Auditor's off.

2. COMMISSIONERS CLAIM DOCKET, 1900-1911. 1 vol. (5).

Record of claims allowed by commissioners, showing claim no., date of claim, in whose favor drawn, amount of claim, and warrant no. No index. Hdw. 632 pp. 18 x 13 x 3. Basement "bum" rm. 1.

? *←* For earlier and later records, see entry 1.

3. ALLOWANCE RECORD, 1839-1901. 2 vols. (1-2),

of
Record bids and orders allowed by county, showing date, — to whom allowed, purpose, and amount. Arr. chron. Hdw. 50 pp. 14 x 9 x 1 $\frac{1}{2}$. Basement "bum" rm. 1.

For earlier and later records, see entry 1.

4. RETAILER' BOND RECORD, 1899-1913. 3 vols. (1-3).

Record of bonds posted for dealer's liquor license, showing dealer's name, business, amount of bond, date of bond, and names of sureties. Indexed alph. by name of dealer. Hdw. 376 pp. 16 x 12 x 2. Basement "bum" rm. 1.

5. BRIDGE RECORD, 1905. 1 vol.

added - later records?
Record of construction and repair of bridges, showing date built, bridge no., dates and amounts of appropriations, location, contractor's specifications, repairs made, and costs. Indexed numerically by bridge no. Hdw. on printed form. 500 pp. 18 x 13 x 3. Basement "bum" rm. 1.

6. LEDGER, 1884-99. 2 vols. (1-2). 1891-98, missing.

Record of contracts awarded. Arr. chron. Hdw. on printed form. 292 pp. 16 x 10 x 1. Basement "bum" rm. 1.

specify

II COUNTY COUNCIL

In 1899 the legislature created the county council. This council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the district and three members are elected at large from the county. The council elects its own president and the county auditor acts as its clerk. The county sheriff is required to execute the orders of the council. (Acts 1899; Secs. 26-501 and 2, 26-509, 26-515, 26-532, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Clark County is 1899. ~~All of the records of this office are located in the courthouse unless~~
~~otherwise stated.~~

The power of fixing the tax rate, where it is not fixed by law, is vested in the council, as well as the power of making appropriations of money to be paid out of the county treasury (Acts 1899; Sec. 26-515, Burns' Ind. Stat. Ann. 1933).

The council passes on all budget estimates submitted by county officials (Acts 1899; Sec. 26-520, Burns' Ind. Stat. Ann. 1933), as well as emergency appropriations (Acts 1899, 1907, 1913; Sec. 26-521, Burns' Ind. Stat. Ann. 1933).

The council has the exclusive power to authorize the borrowing of money for the county and the issuing of bonds (Acts 1899, 1921, 1929; Sec. 26-532, Burns' Ind. Stat. Ann. 1933). No sale or purchase by the county of real estate of the value of \$1,000 or more shall take place without authorization of the council (Acts 1899; Sec. 26-532, Burns' Ind. Stat. Ann. 1933).

III. CLERK

The clerk of the circuit court is a constitutional officer, elected for a four-year term, and not entitled to hold office more than eight years in any twelve-year period. (Indiana Const., Art. 6, Sec. 2; Sec. 49-2701, Burns' Ind. Stat. Ann. 1953.) The inception date of this office in Clark County is 1818. ~~All of the records of this~~ office are located in the courthouse unless otherwise stated.

The clerk preserves all records and writings filed in his office. He keeps a set of dockets for all county courts such as appearance, bar, judgment, and execution. He also keeps an order and final record book. He attends the sessions of the circuit court and enters in the proper record book all orders, judgments, and decrees of the court; keeps a complete record of all causes where the title to land is involved, and of criminal causes where the punishment is death or imprisonment. He is authorized to receive all funds ordered to be paid into the court. (2 Indiana Rev. Stat. 1852; Acts 1859, 1867, 1875, 1879 special session, 1929, and 1943; Secs. 49-2701 to 49-2725, Burns' Ind. Stat. Ann. 1933.)

Election

7. RECORD OF ABSENT VOTERS, 1926. 1 vol.

Record of ballots granted to voters due to absence from residence on day of election, showing name of voter, home address, address to which ballot was sent, and date of return. Arr. chron. Hdw. on printed form. 117 pp. 16 x 11 x 1. Clerk's vt. 2.

*added and
1924 record?*

Election(continued)

8. REGISTER OF OFFICERS, 1876--. 1 vol.

Record of registration of all county officers, showing name of officer, office held, date of registration, date office taken, duties, and term of office. Indexed alph. by name of officer. Hdw. 224 pp. 16 x 11 x 2. Clerk's vt. 1.

Official and Surety Bonds

9. OFFICIAL BOND RECORD, 1890--. 1 vol.

Record of bond given by county officials, showing name of official, names of sureties, amount of bond, conditions and terms of bond, names of witnesses, and name of clerk. Indexed alph. by name of official bonded. Hdw. and typed. Condition fair. 600 pp. 12 x 9 x 3. Clerk's vt. 1.

10. NOTARY PUBLIC BOND, 1880--. 3 vols. (1-3).

Record of bonds posted by notaries, showing name of bondsman, date posted, name of notary, obligation, notary's seal, and name of clerk. No index. Hdw. on printed form. 450 pp. 18 x 13 x 3. Clerk's vt. 2.

11. MISCELLANEOUS BONDS, 1840-1930. 513 file boxes.

Record of miscellaneous bonds, showing kind of bond, date posted, name of bondsman, name of bonded person, amount of bond, and conditions of bond. No index. 11 x 6 x 4. Basement "bum" rm. 1.

discussing?

Licenses

Marriage

155

12. MARRIAGE RECORD, 1802--. 155 vols. (1-155).

Record of marriage license applications, showing name of bride and groom,

Licenses--Marriage(continued)

ages, names of parents, occupation, addresses, and date issued. Indexed alph. by name of bride and groom. Hdw. on printed form. 504 pp.

18 x 13 x 3. Clerk's vt. 1.

13. GENERAL INDEX OF MARRIAGES, 1809--. 10 vols. (1-10).

General index ~~to entry 12~~, showing names of bride and groom, date license was issued, vol. and page no. in marriage record, and remarks.

Arr. alph. by names of bride and groom. Hdw. 350 pp. 18 x 13 x 3.

Clerk's vt. 1.

14. MARRIAGE LICENSE, 1839--. 513 file boxes.

Marriage licenses, showing date granted, names of bride and groom, birthplaces, age, color, addresses, and clerk's signature. Arr. chron. Condition fair. 11 x 6 x 4. Basement "bum" rm. 1.

15. MARRIAGE RECORDS (RETURNS), 1861--. 275 file boxes.

Marriage returns, showing names of bride and groom, names of witnesses, name of justice or clergyman performing ceremony, occupation of bride and groom, and addresses. Arr. chron. 11 x 6 x 4. Clerk's vt. 2.

16. MARRIAGE RECORD, MISCELLANEOUS, 1922-28. 1 vol.

Record of marriages, showing date of return, names of bride and groom, ages, occupations, addresses, and names of parents. Indexed alph. by name of bride and groom. Hdw. 550 pp. 18 x 13 x 3. Clerk's vt. 1.

For earlier and later records, see entry 12.

Professional

17. PHYSICIAN'S CERTIFICATES, 1897--. 1 vol.

Stubs of certificates from licenses issued to physicians, showing names of

Licenses--Professional(continued)

applicant, address, school attended, date of diploma, license no., clerk's name, and physicians' affidavit. Indexed alph. by name of physician. Hdw. on printed form. 209 pp. 18 x 12 x 1. Clerk's vt. 1.

18. RECORD OF DENTIST LICENSE, 1888--. 1 vol.

Record of licenses issued to persons to practise dentistry, showing date issued, name of applicant, birthplace, schools attended, qualifications, address, and certificate no. Arr. numerically by certificate no. Hdw. on printed form. 72 pp. 16 x 10 x $\frac{1}{2}$. Clerk's vt. 1.

Business

19. REGISTER AND POULTRY DEALER'S LICENSE, 1917--. 1 vol.

Record of applications for poultry dealer's license, showing date, name of applicant, name of firm, and term of license. Indexed alph. by name of dealer. Hdw. on printed form. 308 pp. 11 x 8 x $\frac{1}{2}$. Clerk's off.

20. RECORD OF JUNK DEALER'S LICENSE, 1905--. 1 vol.

Record of licenses issued to persons to sell and buy junk, showing name of licensee, place of business, term of license, date issued, and name of clerk. Indexed alph. by name of licensee. Hdw. on printed form. 380 pp. 14 x 9 x $1\frac{1}{2}$. Clerk's vt. 1.

21. HUNTER'S LICENSE, 1911--. 513 file boxes.

Record of hunting licenses issued, showing date of license, name of licensee, name of licensee, age, height, weight, color, and address. Arr. chron. 11 x 6 x 4. Basement "bum" rm. 1.

Registers

22. REGISTER OF TRAINED NURSES, 1909-34. 1 vol.

Record of registered nurses, showing date of registration, name of nurse,

Registers(continued)

address, school attended, and date of graduation. Indexed alph. by name of nurse. Hdw. 50 pp. 14 x 10 x 1. Clark's vt. 1.

23. OPTOMETRY RECORD, 1907-26. 1 vol.

Record of certificates of registration for optometrists, showing certificate no., date issued, name of applicant, county, qualifications, and names of the president and secretary of the board of examination. Arr. numerically by certificate no. Hdw. on printed form. 140 pp. 14 x 9 x $\frac{1}{2}$. Clark's vt. 1.

24. REGISTER OF FIRM AND PARTNERSHIP, 1914--. 1 vol.

Record of business and professional partnerships formed, showing names of parties, date issued, name of firm, kind of business, terms of contract, and address of business.) Indexed alph. by names of parties. Hdw. on printed form. 59 pp. 14 x 9 x 1. Clark's vt. 1.

25. REGISTER OF INSURANCE CERTIFICATE, 1896-1926. 1 vol.

Record of insurance companies and their agents permitted to sell insurance, showing name of company, name of agent, and date filed. To index. Hdw. 450 pp. 18 x 13 x 3. Clark's vt. 2.

26. PERMIT TO CARRY CONCEALED ~~WEAPON~~ ^{WEAPONS}, 1925--. 2 vols. (1-2).

Record of permits to carry concealed weapons, showing name of applicant, address, kind of weapon, and reasons for carrying. Indexed alph. by name of applicant. Hdw. on printed form. 100 pp. 17 x 11 x 1. Clark's vt. 1.

27. ESTRAY BOOK, 1801-16. 1 vol.

Record of strayed stock returned to owner, showing name of owner, kind

Registers(continued)

of stock, no., head of stock, marks or brands, value of stock, name of finder, and date returned. Indexed alph. by name of owner. 1 dv.

Condition poor. 59 pp. 13 x 8 x 1. Clerk's vt. 2.

Cash Books

28. CASH BOOK OF RECEIPTS AND DISBURSEMENTS, 1871--. 9 vols.

(Two sets, 1-4, and 1 vol. not numbered).

Record of receipts and disbursements, showing dates received and disbursed, receipt no., to whom paid or from whom received, and on whose account paid or received. Arr. chron. Hdw. 400 pp. 12 x 12 x 2. 5 vols., 1871-1923, basement "bum" rm. 2; 2 vols., 1924-31, clerk's vt. 2; 2 vols., 1932--, clerk's off.

IV CIRCUIT COURT

The circuit court is authorized by the Indiana Constitution (Indiana Const. Art. 7, Sec. 11). The fourth circuit comprises Clark County. The inception date of this court in Clark County is 1816.

~~All of the records of this office are located in the courthouse unless~~
otherwise stated.

The judge of the circuit court is elected by the people and the term of office is six years. The court has jurisdiction of law, equity, criminal cases, and settlement of decedent's estates, and of guardianships. It has appellate jurisdiction in certain cases from justice of peace courts. (Acts 1881; Sec. 4-303, Burns' Ind. Stat. Ann. 1933.)

Civil and Criminal Causes

29. CIRCUIT COURT CASES, 1837--. 1082 file boxes. *where?*

Civil causes, criminal records, expense accounts, election information, and settled claims against the State. Indexed by names and letters. 11 x 8 x 4 $\frac{1}{2}$. Clerk's vt. 1. *21?*

30. ENTRY AND ISSUE DOCKET AND FEE BOOK, 1872--. 49 vols. (1-49).

Record of court cases, showing case number, dates, kind of action, litigants, attorneys, writs issued, fees and cost. Arr. numerically. Hdw. 637 pp. 18 x 13 x 3. 43 vols., 1872-98, clerk's first vt.; 6 vols., 1898--, clerk's off.

31. CLERK'S CHANGE OF VENUE RECORD, 1908-21. 2 vols. (2, and 4).

Record of cases in which a change of venue has been asked, showing cost of trials to date, litigants, attorneys, disposition of case, duration of trial by days, ^{total} costs. Arr. by case numbers. Hdw. on printed form.

Civil and Criminal Causes(continued)

101 pp. 16 x 11 x 1. Clerk's vt. 2.

For later records, see entry 30.

32. DISPOSED OF CASES, CRIMINAL AND CIVIL, 1929--. 3 vols. (1-2).

Record of civil and criminal cases brought to trial in circuit court, showing litigants, attorneys, cause of action, and cause for quashing of case. *part?*

Arr. by court term. Hdw. 572 pp. 13 x 12 x 4. Clerk's vt. 2.

33. INDICTMENT RECORD, 1853--. 14 vols. (1-14).

Record of indictments, showing cause number, party indicted, witnesses, accusation, date of filing, vol. and pp. of court records. Indexed alph. by names of defendant. Hdw. on printed form. 591 pp. 18 x 13 x 3. Clerk's vt. 1.

34. NATURALIZATION, PETITION AND RECORD, 1861--. 5 vols.

Record of petitions of aliens to be admitted to citizenship, showing applicants, birthplace and date, residence, date of arrival in U. S., renunciation of former allegiance, and oath of fidelity to U. S. Indexed alph. by names of applicants. Hdw. on printed form. 350 pp. 12 x 9 x 2. Clerk's off.

35. RECORD OF RECEIVERSHIP, 1916--. 1 vol. *1916-1917-1918*

Receiver's reports, showing incomes and disbursements, assets on hand for distribution, bank balances, buildings, office, and equipments, and value of same, Arr. by case numbers. Hdw. 432 pp. 18 x 13 x 3. Clerk's vt. 1.

36. INSANE RECORD, 1848--. 11 vols. (1-8, and 3 vols. not numbered).

Applications of commitment of alleged insane person to asylum, showing date, name of patient, medical examiner's report, testimony of witnesses, findings of court, order of admission, and order to apprehend. Arr. alph. by names of patients. Hdw. on printed form. 600 pp. 18 x 13 x 3. Clerk's vt. 2.

Civil and Criminal Causes(continued)

37. WITNESS BOOK, 1909--. 3 vols.

Record of witnesses before court, showing name, term of court, number of days served, mileage charged, and total amount due. Arr. by case numbers. Hdw. on printed form. 325 pp. 16 x 11 x 3. Record "bum" rm. 1.

Court Proceedings
(See also entries 54-62)

38. ORDER BOOK, CIVIL, 1801--. 109 vols. (1-109).

Court orders in civil cases, showing dates, term of court, cause numbers, litigants, court orders, and final judgment. Arr. alph. by plaintiff and defendant. Hdw. on printed form. 584 pp. 18 x 13 x 3. Clerk's vt. 2.

39. GENERAL INDEX OF ORDER BOOKS, ~~(CIVIL)~~, 1801--. 6 vols. (1 vol.

A-H, 1 vol. I-Z, A, 2, 3 and, 1 vol. not-numbered). *Entered*

Index to all civil order books, showing litigants, order book and page, court term, judgment docket, and execution docket. Arr. alph. by plaintiff. Hdw. 575 pp. 18 x 13 x 3. Clerk's vt. 2.

40. JUDGMENT DOCKET, 1826--. 12 vols. (1-12).

Judgments rendered in court, showing attorneys, litigants, loser of case, amount of judgment, dates, bond, bondsman, and receipt of satisfaction. Indexed alph. by names of adverse parties. Hdw. 294 pp. 18 x 13 x 3. Clerk's vt. 1.

41. CRIMINAL RECORD, 1901-4. 1 vol.

Criminal cases heard in circuit court, showing date, defendant, cause, proceedings, and verdict. Indexed alph. by names of defendants. Hdw. 592 pp. 18 x 13 x 3. Clerk's second vt.

For earlier and later records, see entry 30.

Executions

42. EXECUTION BOOK DOCKET, 1818--. 14 vols. (4-14, and 5 vols. not numbered).

Court orders to sheriff, showing date, litigants, adverse party and amount of costs and fees. Arr. by cause number. Hdw. 299 pp. 18 x 13 x 3. 13 vols., 1818-1829, clerk's vt. 1., 1 vol., 1929--, clerk's off.

43. PRECIPES, 1897--. 2 vols. *precip?*

Demands of attorneys on clerk to issue orders to sheriff to execute court decrees, showing date, litigants, term of court, attorneys, clerk's order, and attest. Arr. chron. Hdw. on printed form. 350 pp. 16 x 11 x 2. Clerk's vt. 2.

44. LIS PENDENS RECORDS, 1822--. 4 vols. (1-3, and 1). Subtitled: Complaints, 1822--, 1 vol.; Sheriff's Notice of Levy, 1822--, 3 vols.

Record of sheriff's notice concerning property involved in litigation, showing date, litigants, nature of action, court, description and location of property. Indexed alph. by names of plaintiffs. Hdw. and typed on printed form. 380 pp. 18 x 13 x 2. Clerk's vt. 2.

45. SUPPORT DOCKET, 1912--. 4 vols. (1-4).

Record of persons ordered by court to pay a specified amount periodically for the support of dependents, showing date, case no., names of parties, amounts, payer, and date of payments. Indexed alph. by names of plaintiffs. Hdw. 432 pp. 16 x 11 x 2. Clerk's vt. 1.

Probate Causes

46. ESTATE FILES, 1860--. 550 file boxes. Numbering varies.

Final papers filed by administrators of estates, showing court, date, title of estate, receipts, disbursements, balances, petitions of sales, and partition of estate among heirs. Arr. alph. 11 x 6 x 4 $\frac{1}{2}$. Clerk's vt. 2.

47. ESTATES SETTLED, 1862--. 275 file boxes.

Legal papers and documents connected with settlements of estates, showing date, title of estate, appointment of administrator, appraisal of estates, receipts, disbursements, balances, and final distribution. Arr. alph. 11 x 6 x 4 $\frac{1}{2}$. Clerk's vt. 2.

48. GUARDIANSHIP, 1862--. 550 file boxes.

Documents relating to cases of guardianship, showing date, title of case, guardian, ward, age, property involved, value, receipts, disbursements, balances and court opinion. Arr. chron. 11 x 6 x 4 $\frac{1}{2}$. Clerk's vt. 2.

49. WILL RECORD, 1801--. 16 vols. (A-Q). Vol. J, 1890-1911, missing.

Transcript of wills filed prior to demise of testator, showing date, testator, body of testament, witnesses and testator's signatures; original at death to be filed for probate. (Indexed alph. by names of testators. Hdw. on printed form. 599 pp. 18 x 13 x 3. Clerk's vt. 2.

50. GENERAL INDEX TO WILL RECORDS, 1819--. 1 vol.

Index showing names of testators, date of filing, serial number, will record number and page, and remarks. Arr. alph. by testator's names. Hdw. 402 pp. 18 x 13 x 3. Clerk's vt. 2.

51. INVENTORY RECORD, 1849--. 7 vols. (7-13).

Appraisals of real estate connected with probate causes, showing title of

Probate Causes(continued)

of estate, description of property, value, affidavits of appraisers, and action of court. Indexed alph. by title of estate. Hdw. 586 pp. 18 x 13 x 3. Clerk's vt. 2.

52. ADMINISTRATORS BOND RECORD, 1899--. 3 vols. (6-7, 1 vol. not numbered).

Record of bonds posted by administrators of estates, showing name of administrator, date, amount of bond, conditions of bond, signatures, and approval of court. 598 pp. 16 x 12 x 2 $\frac{1}{2}$. Clerk's vt. 1.

53. RECORD OF EXECUTOR BOND, 1911--. 2 vols. (2-3).

Letters and bonds filed with court by executors, and administrators of estates, showing date, estate, name of executor, amount and provision of bond, bondsmen, signatures, and attest. Indexed alph. by titles of estates. Hdw. on printed form. 592 pp. 18 x 13 x 3. Clerk's vt. 1.

1/2 ^{Proceedings in Probate Causes}
(See also entries 38-41, 60-62)

54. APPEARANCE DOCKET OF ESTATE, 1873--. 17 vols. (1-17).

Record of executors and administrators appearance in cases of settlements of estate, showing title of estate, names of executors or administrators, amount collected and disbursed, balances, and remarks. Indexed alph. by titles of estates. Hdw. 303 pp. 18 x 17 x 3. Clerk's vt. 1.

55. GUARDIANS DOCKET, 1865--. 5 vols. (1-5).

Record of guardianship, showing names and addresses of guardian and ward, amount and proviso of bond, bondsmen, amount of ward's property. Indexed alph. by guardians names. Hdw. on printed form. 578 pp. 18 x 13 x 3. 3 vols., Clerk's vt. 2, 2 vols., Clerk's off.

Proceedings in Probate Causes(continued)

56. GUARDIANSHIP DOCKET, 1886--. 5 vols. (1-5).

Record of guardianship cases, showing cases, ~~showing~~ guardians and wards, names and addresses, ages of wards, amount of bond, names of sureties, accounting of wards income, and expenditures. Hdw. Condition poor. 367 pp. 18 x 13 x 3. 4 vols., 1886-1926, Clerk's vt. 2; 1 vol. 1926--., Clerk's off.

57. ORDER BOOK PROBATE, 1817--. 72 vols. (1-46, and A-Z).

Record of settlements of estates, showing title of estate, clerk, date, administrator, witnesses, and cost of administration. Arr. numerically by case numbers. 1817-1901, hdw.; 1902--., typed. 599 pp. 18 x 13 x 3. Clerk's vt. 2.

58. GENERAL INDEX TO ORDER BOOKS, (PROBATE), 1807--. 7 vols. (2-5, 3-5).

Index to all probate order books, showing title of estate, volume, page of order book, and distribution. Arr. alph. by titles of estates. Hdw. 575 pp. 18 x 13 x 3. Clerk's vt. 2.

59. ESTATE FEE BOOK, 1909-12. 1 vol.

Record of fees and costs in estate cases, showing to whom charged, amount due, title of estate, name of administrator, total collected from estate. Arr. chron. Hdw. 296 pp. 18 x 13 x 3. "Bum" rm. 2.

For earlier and later records, see entry 54.

V COMMON PLEAS COURT

The common pleas court was established by an act of 1852. (Acts 1852.) The judges were elected at regular elections for terms of four years. The inception date of this court in Clark County is 1853. Because of the inadequacies of this court, it was abolished by an act of 1873. The jurisdiction was transferred to the circuit court. (Acts 1873, Chap. 29, p. 87.) ~~All records of this office are located~~ in the courthouse unless otherwise stated.

The common pleas court had jurisdiction in matters relating to probate of wills; appointment of guardians of persons of unsound mind, and other legal disabilities; on matters relating to executors and administrators; civil matters ^{and matters} from fifty to one thousand dollars except cases of slander, libel, breach of marriage contract, action of official bond, or where the title of real estate shall be in issue; and criminal jurisdiction in cases which are not felonies and which are not triable by a justice of the peace. (Acts 1852.)

60. ISSUE DOCKET, 1824-73. 5 vols.

Proceedings of the court, showing plaintiff and defendant, parties to action, and attorneys. Arr. numerically by docket no. Hdw. 600 pp. 18 x 12 x 3. "Bum" rm.

61 ORDER BOOK, 1853-72. 11 vols. (1-11).

Record of orders given by common pleas court, showing plaintiff and defendant, complaint, execution, date, and judgment rendered. Indexed alph. by name of plaintiff. Hdw. 508 pp. 18 x 13 x 2. Clerk's vt.

62. DOCKET ALLOWANCE, 1853-62. 1 vol.

Court order of allowances for states, showing decedent, administrator, attorney, dates, amounts, and final disposition of case. Indexed alph. by name of decedent. Hdw. 429 pp. 18 x 11 x 3. "Bum" rm. 1.

VI. RECORDS

The recorder is a constitutional officer elected for a four-year term. He is nominated in the primary and elected in the regular election, and is not eligible to hold office for more than eight years in any twelve-period (Indiana Const., Art. 6, Sec. 2; 1 Rev. Stat. 1852; Acts 1901; Sec. 49-3201, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Clark County is 1816. All records of this office are located in the courthouse unless otherwise stated.

It is the duty of the recorder to enter upon the books of his office at the time they are executed, all satisfactions, cancellations, and assignments, of whatever kind, attest the release of mortgages, leases, or other instruments required by law to be recorded, ~~record every conveyance or other instrument entitled and required by law to be recorded,~~ record every conveyance or other instrument entitled and required by law to be recorded, to keep special records of cemetery deeds, cemetery associations, farm names, chattel mortgages, and miscellaneous instruments. (1 Indiana Rev. Stat. 1852; Acts 1855, 1875 special session, 1905, 1913, 1919, 1925, 1927, and 1931; Secs. 49-3203 to 49-3235, Burns' Ind. Stat. Ann. 1933.)

Deeds, Titles, and Grants

63. ENTRY BOOKS, 1865--. 6 vols. (1-3, 11-15). Vols. 4-10, 1881-1918, missing.

Record of deeds entered, showing dates of reception, date of instrument, names of grantor or grantee, year, month, day, hour, kind, city or town, lots, description of land, consideration, and no of lots.

Deeds, Titles, and Grants(continued)

Indexed alph. by name of grantor. Hdw. on printed form. 321 pp. 18 x 13 x 3. 4 vols., 1865-1926, "bum" rm.; 2 vols., 1927--, recorder's vt.

For earlier record, see entry '64.

64. DEED RECORD; 1799--7. 130 vols. (1-130).

Record of deeds given for property sold, showing names of grantor and grantee, date written, date recorded, description of land, names of witnesses, notary public, and recorder. Indexed alph. by grantor or grantee. 1799-1910, hdw.; 1910 --, typed on printed form. 320 pp. 13 x 9 x 2. Recorder's vt.

65. GENERAL INDEX OF DEEDS, GRANTEE AND GRANTOR, 1805-- 38

vols. (1-20, 1-2, and 16 vols. not numbered).

Index to all deed records, showing names of grantee and grantor, kind of deed, date, amount of consideration, description of lots, name of town and book and page nos. Arr. al h. by grantee and grantor. 1805-70, hdw.; 1871--, hdw. on printed form. 413 pp. 18x18 x 2 1/2. 38 vols., 1805-1935, recorder's vt.; 2 vols., 1890--, "bum" rm.

66. DEED RECORD PARTITION, 1880--. 1 vol.

Record of the survey and dividing of property lines between parties who own land, showing date, range, sec., county, description of lands involved, and dividing line. Indexed alph. by name of land owner. 1880-1902, hdw.; 1902--, typed. 588 pp. 18 x 13 x 3. Recorder's vt.

67. DEED MORTGAGE RECORD, 1860-74. 1 vol.

Record of deeds carrying a mortgage, showing date, names of grantor and grantee, description and location of land, amount of consideration,

Deeds, Titles, and Grants(continued).

conditions of satisfaction, signatures of mortgagor and mortgagee, and certification of recorder. Indexed alph. by name of mortgagor. Hdw. 550 pp. 18 x 12 x 3. Recorder's vt.

68. SHERIFF'S DEED RECORD, 1872--. 3 vols. (1-3). *(Sale of property for taxes)*

Record of sale of property or estate, when sold for rent or taxes to pay debt. showing date, name of owner, amount of sale, and signature of sheriff. Indexed alph. by name of property owner. 1872-1901, hdw. on printed form; 1901--, typed on printed form. 598 pp. 18 x 12 x 3. Recorder's vt.

For earlier record, see entry 64.

69. CEMETERY DEED RECORD, 1927--. 1 vol. *1131-?*

Record of deeds to cemetery lots, showing lot no., cost, cemetery no., sec., and name of owner. Indexed alph. by name of owner. Typed. 564 pp. 18 x 13 x 3. Recorder's vt.

70. QUIET TITLE RECORD, 1911--. 1 vol.

Record of title of property quieted by court order, showing names of persons involved, cause of action, and attorneys' name. Indexed alph. by name of defendant. Typed on printed form. 592 pp. 18 x 13 x 3. Recorder's vt.

For earlier record, see entry 64.

71. TAX TITLE (DEED RECORD), 1904-1933. 3 vols. (A-C). *1131-?*

1908-27, missing.

Record of the sale of land for unpaid taxes, showing date, owners' name, county, State, land, lots, amount of sale, and to whom sold. Indexed alph. by name of purchaser. Hdw. on printed form. 584 pp. 18 x 13 x 3. Recorder's vt.

Mortgages and Releases

72. MORTGAGE RECORD, 1847--. 54 vols. (15-54, 1-8).

Record of mortgages or liens, filed against property for money borrowed, showing date, amount of mortgage or lien, and names of mortgagor and mortgagee.

Indexed alph. by names of mortgagor and mortgagee. Hdw. on printed form.

580 pp. 18 x 12 x 2. Recorder's vt.

73. GENERAL INDEX, 1800--. 10 vols. (1-10).

Index of mortgages, liens, and other instruments, showing names of mortgagor and mortgagee, name of town, description of lands, lot no., block, sec., twp., range, acres, date of deed, book and page nos., and when satisfied. Indexed alph. by name of mortgagee. Hdw. on printed form. Condition fair. 319 pp. 18 x 12 x 3. Recorder's vt.

74. CHATTEL MORTGAGE BOOK, (1935--). 1 vol.

Chattel mortgage minute book, showing no. of instruments, time of filing, names of mortgagor and mortgagee, amount secured, date due, and description of property. Indexed alph. by name of mortgagor. Hdw. on printed form. 272 pp. 18 x 13 x 3. Recorder's record rm.

75. CHATTEL MORTGAGE RECORD, 1801--. 21 vol. (1-21).

Record of mortgages on chattel property, showing date, no. of items, names of mortgagor and mortgagee, county, and name of witness. Indexed alph. by names of mortgagor and mortgagee. Hdw. on printed form. 530 pp. 19 x 13 x 3. Recorder's vt.

For earlier record, see entry 72.

76. INDEX TO CHATTEL MORTGAGES - MORTGAGEE AND MORTGAGOR, 1935--.

3 vols. (1, 1-2).

*but this with
does not have
chattel mortgage
which would then
index as a*

Mortgages and Releases(continued)

Index to chattel mortgage record, showing description of property, when recorded, minute book, page and instrument nos., names of mortgagee and mortgagor, date, and amount of mortgage. Indexed alph. by names of mortgagee and mortgagor. Hdw. 530 pp. 19 x 13 x 3. Recorder's vt.

77. SCHOOL FUND MORTGAGE RECORD, 1880--. 3 vols. (1-3).

1909-18, missing.

Record of school fund mortgages, showing date, names of mortgagor and mortgagee, date for payments, and auditor's signature. Arr. chron. Hdw. on printed form. 592 pp. 18 x 12 x 3. Recorder's vt.

For earlier record, see entry (72). ~~1880-entries-101-106.~~

78. RECEIPT OF SATISFACTION, 1898. 1 vol.

Record of payment of chattel or school fund mortgages, showing date, names of mortgagor and mortgagee, receipt no., and amount of payment. Arr. chron. Hdw. 320 pp. 18 x 13 x 3. "Bus" rm.

For earlier and later record, see entry 72.

~~Miscellaneous~~

(Deeds)

79. MISCELLANEOUS RECORD, 1888--. 10 vols. (1-10).

Record of all deeds other than sale of land, showing exact description, transcripts of certificates, franchises, assignments, leases, affidavits, contracts and articles of incorporation, principal contents, dates filed and recorded, and name of parties. Indexed alph. by parties concerned. Typed. 83 pp. 18 x 13 x 3. Recorder's vt.

enter this record
together with group
dealing with deeds

Miscellaneous (continued)

80. SOLDIER'S DISCHARGE RECORD, 1862-- . 2 vols. 1860-1916,
missing.

Record of enlistment and discharge, showing date of enlistment,
name, age, height, weight, and occupation. Indexed alph. by name of
soldier. Hdw. on printed form. 466 pp. 18 x 12 x 3. Recorder's vt.

Register of Farm Names.

81. REGISTER OF FARM NAMES, 1912-25. 1 vol.

Record of registration of farm names, showing date, name of farm, owners
name, no. of acres, county, and State. Indexed alph. by name of owner.

Hdw. on printed form. 502 pp. 18 x 15 x 3. Recorder's vt.

Fee and Cash Books

82. RECORDER'S FEE AND CASH BOOK, 1915-- . 5 vols. (2-6). Vol. 1,
prior to 1915, missing.

Record of fees and cash received, showing date, from whom received, fees,
mortgage and releases, no. of instrument, mechanic's liens, chattel mort-
gage, and total receipt. Arr. chron. Hdw. on printed form. 246 pp.

18 x 12 x 3. Recorder's record rm.

For earlier record, see entry 83.

83. FEE BOOK, 1860-1916. 20 vols. (1-20).

Record of fees paid to county for recorder's services, showing date, no.,
names of grantee and grantor, recorder's fees due the county, total,
memoranda, and amount paid. Indexed alph. by name of plaintiff. Hdw.

Condition fair. 500 pp. 18 x 12 x 3. "Dun" rm. 2.

For later record, see entry 82.

VII SHERIFF

The sheriff is a constitutional officer chosen for a four-year period and is not eligible to hold office more than four years in any period of six years. He is a political officer, nominated by primary and elected in the regular election. He must give bond for five thousand dollars. (2 Indiana Rev. Stat. 1852; Sec. 49-2301, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Clark County is 1816. [All records of this office are located in the courthouse unless otherwise stated.]

The sheriff arrests without process all persons who, within his view, commit any crime or misdemeanor, delivers them before a justice of the peace of Clark county and holds them in his custody until the cause of such arrest has been investigated; pursues and commits to jail all felons; and executes all process directed to him by legal authority. It is also his duty to protect persons in danger from mobs and possible lynchings. (2 Indiana Rev. Stat., 1852; Sec. 49-2302 to 49-2308, Burns' Ind. Stat. Ann. 1933.)

Executions and Reports

84. SHERIFF'S EXECUTION DOCKET, 1835--. 1 vol.

Record of sheriff's executions, showing no. and kind of writ, title of action, against whom, date, and return of issue, date and amount of judgment, interest, cost, amount due, and amount collected. Arr. chron. Hdw. 214 pp. 18 x 12 x 3. Sheriff's off.

Executions and Reports(continued)

85. JURY RECORD- PROCESS RECORD, 1922--. 2 vols. (1-2).

Record of persons serving on jury, showing date of service, names of persons serving, city, town or twp., title or cause, no. of miles traveled, amount of gas and oil consumed, and no. of days person served. Arr. numerically by case no. Hdw. 250 pp. 13 x 12 x 2. Sheriff's off.

86. JAIL REGISTER, 1920--. 3 vols. (5,6, and 1 vol. not numbered).

Record of all prisoners committed to jail, showing name, address, birth-place, date prisoner entered jail, why confined, no. of days served, date discharged, and amount of bond. Indexed alph. by name of prisoner. Hdw. on printed form. 375 pp. 13 x 13 x 2. Sheriff's off.

87. SHERIFF'S DOCKET, 1912--. 21 vols. (1-21).

Record of subpoenas served, showing names of witnesses for plaintiff and defendant, date of service, and sheriff's return. Arr. numerically by case no. Hdw. 161 pp. 13 x 12 x 1. Sheriff's off.

VIII CORONER

The office of coroner was created by the Constitution of Indiana. This officer is elected at the regular election and serves a term of two years. There is no prohibition as to the number of times he can be re-elected. The coroner is required to post a five thousand dollar bond to insure the faithful performance of his duties. (Indiana Const., 1851, Art. 6, Sec. 2.) The office of coroner was in existence before 1851 by virtue of the Constitution of 1816. The inception date of this office in Clark County is 1816. [All of the records of this office are located in the courthouse unless otherwise stated.]

The coroner is required to investigate violent deaths and deaths by suspicious means. He performs the duties of the sheriff when the sheriff is absent or otherwise incapacitated from serving. (2 Indiana Rev. Stat. 1852; Acts 1871, 1879 special session, and 1933, Sec. 49-2901 to 49-2915, Burns' Ind. Stat. 1933.)

88. INQUEST RECORD, 1880--. 2 vols.

Record of verdicts of coroner, showing serial no., date, name of coroner and deceased, date of death, sex, age, former residence, personal history, inquest, witnesses and coroner's finding. Arr. alph. by names of deceased. Hdw. on printed form. 592 pp. 16 x 11 x 1 $\frac{1}{2}$. Clerk's vt.

IX AUDITOR

The auditor is a constitutional officer, elected for a four-year term, and entitled to hold office for not more than eight years in any period of twelve. The auditor is required to post bond in the amount of ten thousand dollars. (Indiana Const., Art. 6, Sec. 2; Sec. 49-3003, Burns' Ind. Stat. 1933.) The inception date of this office in Clark County is 1841. [All of the records of this office are located in the courthouse unless otherwise stated.]

The auditor is the clerk of the board of commissioners. He preserves the documents, books, records, maps, and papers deposited in his office; examines and settles all accounts current with the treasurer; acknowledges deeds and mortgages executed for the security of trust funds; issues pension certificates; institutes suits on behalf of trust funds; files records of poor relief and reports of charity cases; approves bonds of township trustees; advertises and sells bonds; delivers election supplies to election inspectors; prepares tax duplicates; verifies tax rates; issues tax deeds; acts as custodian of school funds; and accepts bequests for cemeteries. (1 Indiana Rev. State. 1852; Acts 1879, Sec. 49-3004 to 49-3018, Burns' Ind. Stat. Ann. 1933.)

RECEIPTS AND DISBURSEMENTS

89. RECORD OF APPROPRIATIONS AND DISBURSEMENTS, 1811--. 18 vols.

(1-18). 1811-1905, titled: Cash Book Disbursements. *CypS-*

Record of appropriations and disbursements, showing date of appropriation, amount, date of disbursement, amount, warrant no., date redeemed, and total

Receipts and Disbursements(continued)

amounts. Arr. chron. Hdw. on printed form. 560 pp. 18 x 13 x 3. 15 vols., 1811-1920, basement "bum" rm. 1; 3 vols., 1920-- , auditor's off.

90. REGISTER OF WARRANTS ISSUED, 1911-22. 3 vols. (1-3).

Record of warrants issued, showing warrant no., date and amount of warrant, to whom issued, and names of depositories. Arr. chron. Hdw. 644 pp.

18 x 13 x 3. Basement "bum" rm. 1.

91. REGISTER OF ORDERS, ORDER BOOK, 1835-1914. 5 vols. (1-5).

Record of warrants issued on county treasurer, showing date filed, warrant no., to whom issued, purpose, amount, and claim no. Arr. numerically by claim no. Hdw. 507 pp. 17 x 16 x 3. Basement "bum" rm. 1.

~~For later records, see entry 90.~~

92. TRUSTEES' SETTLEMENT, 1867-1910. 3 vols. (2-3, and 1 vol. not numbered).

Record of annual settlement by twp. trustee with auditor, showing date of settled, twp., special tuition, subordinate taxing units, and amount paid to each. Arr. chron. Hdw. 641 pp. 18 x 13 x 3. Basement "bum" rm. 1.

Taxes

Appraisements

95. TRANSFER BOOK, 1861-- . 16 vols. (1-16).

Record of transfer of real estate, showing date transferred, names of grantor and grantees, location of property, description, and assessed valuation of property. Arr. geographically by location of property. Hdw. 323 pp. 18 x 13 x 3. Basement "bum" rm. 1.

Taxes--Appraisements(continued)

94. VALUATION ON REAL ESTATE, 1859. 1 vol.

Record of assessments and appraisals of real estate and personal property, showing name of owner, description of property, location, assessed value, improvement, number of polls, and total value. Indexed alph. by name of property owner. Hdw. 300 pp. 18 x 13 x 2. Basement "bum" rm. 2.

For later records, see entry 95.

1840-1849
1850-1859

Lists

95. ASSESSOR'S BOOK, 1915--. 308 vols.

Record of assessed property, showing name of owner, description of property, location, value of real estate, value of improvements, type of personal property, value, total value of real estate and personal property, and polls. Indexed alph. by name of property owner. Hdw. 100 pp. 16 x 11 x $\frac{1}{2}$. 203 vols., 1915-31, basement "bum" rm. 1; 105 vols., 1932--, assessor's off.

96. PERSONAL SCHEDULE, ASSESSMENTS, 1931--. 139 vols. (A-Z).

Record of taxable personal property, showing name of owner, address, age, occupation, wife's name, types and description of personal property, valuation, oath of owner, and signature of assessor. No index. Hdw. on printed form. 500 pp. 12 x 8 x 3. 28 vols., 1931-33, basement "bum" rm. 1; 111 vols., 1934--, assessor's off.

21
prior
to 1931

Delinquent

97. REGISTER TAX SALES, 1905--. 2 vols. (1-2).

Record of sales of land for taxes, showing name of owner, certificate no., duplicate no., description of land, and location. Indexed alph. by name of owner. Hdw. 319 pp. 18 x 12 x 2. Auditor's record rm.

Taxes--Delinquent(continued)

98. FORFEITED LAND AND LOTS, 1879-84. 1 vol. Prior to 1879,
missing.

Record of lands sold for taxes, showing name of owner, description of land,
location, and amount of taxes. Arr. numerically by case no. Hdw. 350 pp.
17 x 14 x 2. Basement "bum" rm. 1.

1885-1954
where ?

For later records, see entry 97.

99. DELINQUENT BOOK, 1857-69. 2 vols. (1-2). 1860-68, missing.

Record of delinquent taxes, showing name of taxpayer, date delinquent,
description of property, and amount due. Indexed alph. by name of taxpayer.
Hdw. 18 x 15 x 2. Basement "bum" rm. 1.

Plat Book

100. ASSESSOR PLAT BOOK, 1915--. 80 vols.

Record of twp., plats, showing name of owner, plat no., description of
property, location, value, and area. Arr. alph. by name of owner. Hdw.
Condition poor. 300 pp. 17 x 12 x 1 $\frac{5}{4}$. 50 vols., 1915-31, basement "bum"
rm. 1; 30 vols., 1931--⁽¹⁹³¹⁻³²⁾, assessor's off.

prior / 1931-32 ?

1/31, > School Funds
(See also entries 72, and 77)

101. RECORD OF CONDITIONS, DISTRIBUTIONS, AND READJUSTMENT OF SCHOOL
FUNDS, 1912--. 1 vol.

Record of receipts, disbursements, and balance of school funds, showing
receipts, disbursements, memoranda, dates, amounts, credits, and semi-annual
distribution of liquor license revenue. Arr. by name of contents. Hdw.
191 pp. 18 x 20 x 2. Auditor's record rm.

School Funds(continued)

102. INVENTORY OF TRUST OR SCHOOL FUND, 1890--. 2 vols. (1-2).

Prior to 1890, missing.

Record of trust and school funds, showing previous balance, dates of loans, amount, paid, amount unpaid, principal, interest, receipts and disbursements, and current balance. Arr. chron. Hdw. 548 pp. 16 x 13 x 3. 1 vol., 1890-1929, basement "bum" rm. 1; 1 vol., 1929--, auditor's off.

103. REGISTER OF SCHOOL FUNDS, 1912--. 2 vols.

Record of school fund mortgages, showing date of loan, amount, interest, mortgagor, date due, and security. Indexed alph. by name of mortgagor. Hdw. 350 pp. 16 x 11 x 2. Auditor's off.

~~For earlier records, see entry 104.~~

104. REGISTER OF LOANS, (SCHOOL FUNDS), 1847-1915. 3 vols. Title varies.

Record of original amount of loans at a given rate of interest from school fund, showing date of loan, name of mortgagor, security, date due, amount of principal, and interest. Indexed alph. by name of mortgagor. Hdw. 350 pp. 16 x 11 x 2. Basement "bum" rm. 1.

~~For later records, see entry 103.~~

105. REGISTER OF PRINCIPAL AND INTEREST (SCHOOL FUND LOANS), 1859-75.

1 vol.

Record of principal and interest on school fund mortgages, showing date received, name of borrower, description of property, amount of principal, interest, and date due. Indexed alph. by names of mortgagor. Hdw. 16 x 11 x 2. Basement "bum" rm. 1.

For later records, see entries 104 and 103.

~~School Funds~~ (continued)*School Trustee Bonds.*

106. SCHOOL TRUSTEE BOND RECORD, 1909. 1 vol.

Record of bonds given by school trustees upon entering office, showing name of bondsman, name of trustee, date posted, twp., term of trustee, and name of auditor. Indexed alph. by name of trustee. Adw. on printed form. 241 pp. 14 x 9 x $1\frac{1}{2}$. Basement "bum" rm. 1.

*earlier a
book
found
?*

Maps

107. CLARK COUNTY, 1875. 1 map.

Political map of Clark County, showing twps., cities, towns. Insets, pictures of old Charleston courthouse, Ohio river bridge, First National Bank, Rose Hill School, Alphas Masonic Home, Speed's Cement Mill at Petersburg, Utica School, Black Diamond Cement Mill, Longworth Row at Charleston, and Henryville. Drawn by George W. Davis. Published at Jeffersonville, Ind., by Charles A. McCann, and David Koon. Colored and framed. No scale given. 54 x 66. Auditor's off.

108. CLARKSVILLE. 1 map.

Physical and political map of Clarksville and surrounding twp., showing falls in Ohio river. Drawn by Edward S. Broughton. Blueprint. No scale given. 48 x 60. Auditor's record rm.

36

X ASSESSOR

The office of county assessor was created by an Act of 1891. He is nominated in the primary and elected at the regular election for a four-year term, there being no prohibition against successive terms in office. Qualifications are established by law; he must have been a continuous freeholder of Clark County for not less than four years prior to the date of his election, and he must provide a five thousand dollar bond, with two or more good freehold sureties approved by the auditor, who also administers the oath of office. The inception date of this office in Clark County is 1891. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

His duties are to assess omitted real and personal property and inheritances, to appraise each school plant, to instruct the township assessors, to carry out the orders of the State tax board, and to act as president of Clark County board of review. The statutes direct that he shall be subject to the orders and directions of the State board of tax commissioners. (Acts 1891, 1919; Sec. 64-1102, Burns' Ind. Stat. Ann. 1933.)

No records could be found.

XI BOARD OF REVIEW

Clark County has an annual board for the review of assessments and equalization of the valuation of real and personal property. The board is composed of the assessor, treasurer, auditor, and two freeholders of opposite political parties, appointed by the judge of the circuit court. The assessor is the president and the auditor is the secretary of the board. (Acts 1919; Sec. 64-1201, 64-1205, Burns' Ind. Stat. 1933.) The inception date of this board in Clark County is 1891. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

From 1881 to 1891 the duties of reviewing and equalizing tax assessments were performed by a county board of equalization consisting of the county commissioners and four freeholders appointed by the circuit judge. (Acts 1881, Ch. 96, p. 611.) The law of 1891 superseded this act and created the county board of review, composed of the treasurer, assessor, and auditor. (Acts 1891) The Acts of 1919 reestablished the board, adding the two freeholder appointments to its membership.

It is the duty of the board to make changes in the valuation of the property in the township or any taxing unit within the township, and to determine the rate per cent to be added or deducted in order to make an equitable equalization of taxes throughout the county. The board also has the power, in proper cases, to correct the valuation of any particular tract or lot. (Acts 1919, Ibid.).

If the board shall find the aggregate assessment too high or too low or unequal, it may set aside the assessment of the whole county, or township, or taxing unit therein, and order a new assessment (Acts 1919, Ibid.).

109. RECORD BOARD OF REVIEW, 1911---. 3 vols.

Actions taken by board of tax reviewers, , showing kind and location of property, name of owner, amount of assessment, and action of board. no index. Hdw. 432 pp. 18 x 13 x 3. Auditor's off.

1891 - 1910
where
explain gap

XII BOARD OF TAX ADJUSTMENT

The board of tax adjustment of Clark County consists of one member of the county council selected by the council, and six members appointed by the judge of the circuit court. The appointees must have the following qualifications; one shall be a township trustee; one shall be a mayor or president of the board of trustees of an incorporated town; one shall be a member of the city board of education; and three shall be resident freeholders of the county at large, not holding any public office. No more than four of the members of the board shall belong to the same political party. (Acts 1933; Sec. 64-304, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Clark County is 1933. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

It is the duty of the board to examine, and if it deems necessary, revise, change, or reduce, but not increase, any tax levy and any corresponding items of the budget on which the tax levies are based, and apportion the total of all of the levies so that the total levy on property within any municipal corporation for which the property therein is taxable, shall not exceed the total rate as provided by law. (Ibid.)

No records could be found

1933

?
a county record
file with
records?

XIII BOARD OF FINANCE

The board of Clark County commissioners constitutes the board of finance. The auditor acts as secretary. The board may sue and be sued in its own name whenever necessary to accomplish the purposes intended by its creation. The inception date of this board in Clark County is 1907. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

The board of finance has charge of and controls the funds of Clark County (Acts 1907; Sec. 61-606-61-607).

The board of finance selects the depository for county funds. It approves the purchase of U. S. government bonds or other interest-bearing obligations of the U. S. Government. It invites proposals to receive public funds on deposit, receives proposals, and creates and revokes depositories. (Acts 1907, 1909, 1931; Sec. 61-610 to 61-613, Burns' Ind. Stat. Ann. 1933.)

The General Assembly of 1935 repealed the act establishing this board, and in the same session in the "Depository Act of 1935," re-established the board of finance practically unaltered (Acts 1935; Sec. 61-608, 61-608, 61-631 to 61-639, Burns' Ind. Stat. Ann. 1933).

No records could be found.

XIV TREASURER

The treasurer is a constitutional officer elected for a term of two years and is not eligible to serve more than four years in any period of six years. He is nominated in the primary and elected in the regular election. He is required to execute his official bond of not less than the amount of money which may come into his hands at any time during the term. (Indiana Const., Art. 6, Sec. 1, Sec. 49-3101, Burns' Ind. Stat. 1933.) The inception date of this office in Clark County is 1817. ~~All of the records of this office are located in the courthouse unless~~ otherwise stated.

The treasurer receives all money coming to Clark County and disburses the same on the proper orders. He keeps fee books and cash books and makes quarterly reports to the auditor. At the expiration of his term of office he gives a sworn statement to the auditor showing specifically the amount of fees collected, and deposits with the auditor all orders redeemed. He makes a monthly statement to the treasurer of State, collects property and poll taxes and State license fees, and diverts to the State the proceeds from sale of estates when the heirs are unknown. (Indiana Const., Art. 6, Sec. 1; 1 Indiana Rev. Stat. 1852; Acts 1853; Sec. 49-3103 to 49-3317, Burns' Ind. Stat. 1933.)

Tax Collections

110. TAX DUPLICATE, 1870--. 34 vols.

List of taxable property in the county, and amount of taxes assessed against property, showing amount paid, unpaid second installment, delinquent list at May settlement, penalties, and treasurer's cash statement. Indexed alph. by name of taxpayer. Hdw. on printed form. 319 pp. 18 x 12 x 2. Auditor's off.

1817-1819 ?
1819-1821 ?

Tax Collections(continued)

111. TREASURER'S CASH BOOK (OF TAXES), 1896--. 24 vols. (1-10, 4-8, and 9 not numbered). *part 1*

Record of daily cash, showing date of receipt, from whom received, on account of current tax, on account of delinquent tax, and total cash. Hdw. on printed form. 638 pp. 17 x 15 x 2. 21 vols., 1896-1923 "bum" rm.; 3 vols., 1933--. Treasurer's off. *1916 ?*

112. TAX BOOK, 1862-71. 3 vols.

Record of taxes paid to the county, showing name, town, State tax, and total amount. Indexed alpn. by taxpayer. Hdw. 111 pp. 17 x 14 x 3. "Bum" rm. 2. *1923-1924?*

113. INSOLVENT TAX RECORD, 1868-1922. 2 vols.

Record of uncollectable taxes, showing name, amount of property, dogs, polls, and total amount of tax. Arr. alpn. by twp. Hdw. 400 pp. 18 x 13 x 3. "Bum" rm.

114. DELINQUENT BOOK, 1857-1902. 16 vols.

Record of delinquent taxes, showing taxpayer, amount, description of property, and town. Indexed alpn. by taxpayer. Hdw. 350 pp. 18 x 15 x 2. Record rm.

Receipts and Disbursements

115. RECORD OF RECEIPTS, 1866-1926. 6 vols. (1-3, 2-4). Title varies.

Record of cash receipts other than taxes, showing dates, sources, amounts, and accounts charged. Arr. chron. Hdw. 500 pp. 18 x 13 x 3. "Bum" rm. *1927-1928?*

Receipts and Disbursements(continued)

116. RECEIPTS AND DISBURSEMENTS, 1910-25. 3 vols. (1-3).

Record of money received and paid out by treasurer, showing dates, amounts, from whom received, warrant no., for what purpose disbursed, and to whom.

Arr. enron. Hdw. 500 pp. 18 x 13 x 3. "Bum" rm.

XV BOARD OF EDUCATION

By an Act of 1873, a county board of education was created. The board is comprised of the county superintendent of schools, the township trustees of the county, and chairman of the school trustees of each city and town of the county. The inception date of this board in Clark County is 1873. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

The duties of the board shall be to consider the general wants and needs of the school and matters relating to purchase of school furniture, books, maps, charts, etc. (Acts 1873; Sec. 28-301, Burns' Ind. Stat. Ann. 1933.)

No records could be found

XVI SUPERINTENDENT OF SCHOOLS

In 1873, by legislative enactment, the office of county superintendent of schools was created. This officer is elected by the township trustees and serves for a term of four years. The candidate must have had five years of successful experience as a teacher in the public schools, and at the time of his election he must hold a superintendent's license. He must give bond for five thousand dollars. (Acts 1873; Sec. 23-702, Burns' Ind. Stat. 1933). The inception date of this office in Clark County is 1873. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

The superintendent exercises general supervision of the schools of Clark County. He visits schools while they are in session, conducts teacher's institutes, and calls meetings of teachers of Clark County schools once each month in the school year. He makes out the basis of apportionment of school revenues from the enumeration. He presides over the county board of education and receives applications for school aid relief. (Acts 1933; Sec. 23-901 to 23-911, Burns' Ind. Stat. Ann. 1933).

Activities and Reports

117. ANNUAL SCHOOL REPORT, 1926--. 1 vol.

Report of inspection of schools, showing the condition of each building in each twp. Hdw. 65 pp. 18 x 8 x $\frac{1}{2}$. Superintendent's off.

118. ANNUAL FINANCIAL-STATISTICAL, 1931--. 2 vols. ^(Reports)

Annual financial report, showing janitor fees, transportation fees, receipts and disbursements for the year, and names of reporting twp. No index.

Hdw. 40 pp. 10 x 9 x $\frac{1}{4}$. Superintendent's off.

1873-1925
index?

Activities and Reports (continued)

119. RELATIVE ACHIEVEMENT RECORDS, 1936. 1 vol.

Record of achievements in each grade, and subject studied, showing name of pupil, grade, subject, and name or no. of school. Hdw. 49 pp. 10 x 8 x $\frac{1}{2}$. Superintendent's off.

Teachers

120. STANDARD INDIANA TEACHERS, 1921--. 1 vol.

Record of teacher's qualifications, showing date of license, training, and experience. No index. Hdw. 65 pp. 11 x 9 x $\frac{1}{2}$. Superintendent's off.

121. TEACHERS SUPERVISION REPORT, 1935--. 1 vol.

Rating of all teachers, showing date, name of teachers, and school. No index. Hdw. 49 pp. 10 x 8 x $\frac{1}{2}$. Superintendent's off.

Pupils

122. AGGREGATE ATTENDANCE, 1933--. 2 vols.

Record of the distribution of gross income tax, showing no. of students, and days of attendance. No index. Hdw. 39 pp. 16 x 8 x $\frac{1}{2}$. Superintendent's off.

123. INDIVIDUAL PROFILE CHARTS OF ALL PUPILS, 1933--. 1 vol.

Examination reports on all students, showing age, school, studies, mental age, and chart for each student. Hdw. 40 pp. 11 x 8 x $\frac{1}{2}$. Superintendent's off.

124. VOCATIONAL SURVEY OF ALL HIGH SCHOOL GRADUATES, 1935--.
1 vol.

Analysis of all high school graduates, showing name, age, grade, teacher, inheritance history, education, likes and dislikes, talent, health, moral qualities, social activities, and vocational experience. No index. Hdw. 40 pp. 10 x 8 x $\frac{1}{2}$. Superintendent's off.

XVII HEALTH COMMISSIONER

By legislative enactment in 1891, the office of health commissioner was created. This officer is elected by the county commissioners to serve for a term of four years. The inception date of the records of this office in Clark County is 1882. From 1882 until 1891 the records were kept by the county board of health, composed of the township trustees, a mayor, the common council of each city in the county, and the board of county commissioners. After the establishment of the health commissioner, the board was abolished.

It is his duty to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to study and check contagious diseases in the various communities, wherever and whenever possible, and advise and counsel various persons interested in the control of diseases. He is required to maintain records of births, deaths, marriages, make dairy inspections, food inspections, and hold examinations of pupils in the various schools of Clark County at regular intervals. (Acts 1891; Sec. 55-108, Burns' Ind. Stat. Ann. 1933.)

Vital Statistics

125. BIRTH RECORDS, 1882--. 7 vols.

Record of births, showing date and place of birth, names of child and parents, color, race, residence, and whether single or multiple birth. No index. Hdw. 105 pp. 18 x 12 x 1. Dr. Adair's office, 453 Sprung St., Jeffersonville, Ind.

THEORY OF THE CASE

The first question is whether the defendant is entitled to a judgment of acquittal as a matter of law. If the evidence is such that a reasonable jury could find in favor of the defendant, the court must grant the judgment of acquittal. If the evidence is such that a reasonable jury could find in favor of the government, the court must deny the judgment of acquittal. If the evidence is such that a reasonable jury could find in favor of the government, the court must deny the judgment of acquittal.

The second question is whether the defendant is entitled to a judgment of acquittal as a matter of law. If the evidence is such that a reasonable jury could find in favor of the defendant, the court must grant the judgment of acquittal. If the evidence is such that a reasonable jury could find in favor of the government, the court must deny the judgment of acquittal. If the evidence is such that a reasonable jury could find in favor of the government, the court must deny the judgment of acquittal.

The third question is whether the defendant is entitled to a judgment of acquittal as a matter of law. If the evidence is such that a reasonable jury could find in favor of the defendant, the court must grant the judgment of acquittal. If the evidence is such that a reasonable jury could find in favor of the government, the court must deny the judgment of acquittal. If the evidence is such that a reasonable jury could find in favor of the government, the court must deny the judgment of acquittal.

126. RECORD OF BIRTHS AND DEATHS (CONTAGIOUS DISEASES),
1882--. 4 vols.

Record of contagious diseases, showing name of family, name of patient, age, sex, color, address, and time of quarantine. No index. Hdw. 105 pp. 18 x 12 x 1. Dr. Adair's off., 453 Spring St., Jeffersonville, Ind.

127. DEATH RECORDS, 1882--. 7 vols.

Record of deaths, showing name, place of death, color, sex, single or married, date of birth, place, address, name of health officer, date of death, and cause of death. No index. Hdw. 105 pp. 18 x 12 x 1. Dr. Adair's off., 453 Spring St., Jeffersonville, Ind.

128. SCHOOL HEALTH RECORD, 1928--. ^{Health Records} 12 vols.

Record of health of each student, showing name, address, date of birth, sex, color, age, grade, height, weight, eyes, and vision. Indexed alph. by name of school. Hdw. on printed form. 80 pp. 8 x 5 x 1. Nurse's rm., postoffice.

129. SCHOOL RECORDS, PEN AND PENCIL, 1928--.

Record of school children using pen, pencil, paper, and ink, showing pupil's name, grade and school, and means used to check the spread of contagious diseases. Arr. by name of school. Hdw. on printed form. 90 pp. 8 x 5 x 1. Nurse's rm., postoffice

130. TUBERCULOSIS CLINIC RECORD, 1932--. 1 vol.

Record of patients attending clinic, showing name, age, patients' name, address, and symptoms of disease. No index. Hdw. on printed form. 70 pp. 8 x 5 x 1. Nurse's rm., postoffice.

131. CASE RECORDS, 1936--. 1 vol.

Record of special cases, showing name, disease, and date patient

first became ill. No index. Hdw. on printed form. 50 pp. 9 x 5 x 1.

Nurse's rm., postoffice.

XVIII BOARD OF PUBLIC WELFARE

The board of public welfare of Clark County consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board is appointed by the judge of circuit court; at least two members must be women and not more than three members may be adherents of any one political party. (Acts 1936, Sec. 52-1118, Burns' Ind. Stat. Ann. 1933.) The inception date of this board in Clark County is 1936. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

Subject to the rules and regulations of the State department of public welfare, the county board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of dependant, neglected, and handicapped children, children in danger of becoming delinquent, and other welfare activities as may be delegated to it by the State department of public welfare, under the provisions of the act, including services connected with assistance to the blind.

The director, who is appointed by the board of public welfare of Clark County under the supervision of the circuit court, performs the functions of probation officer and agent of the court. (Acts 1936; Sec. 52-119, 52-1120, Burns' Ind. Stat. Ann. 1933.)

A board of children's guardians, which was established in 1889 to care for neglected children, was abolished by the 1936 act and jurisdiction was transferred to the board of public welfare (Acts 1936; Sec. 52-1121, Burns' Ind. Stat. Ann. 1933).

All jurisdiction vested in county boards pertaining to welfare work was transferred to the board of public welfare in 1936 (Acts 1936; Soc. 52-1408, Burns' Ind. Stat. 1933).

2.2.
132. REGISTER OF APPLICATIONS (FOR OLD AGE ASSISTANCE), 1936--.

1 vol.

Register of applications for old age assistance, showing county, State, date filed, application no., name and address of applicant, date granted, amount granted, and certificate no. Arr. numerically by applicant no. Typed on printed form. 100 pp. 14 x 9 x 1. Public Welfare off.

133. APPLICATIONS FOR OLD AGE PENSIONS, 1936--. 3 file boxes.

Applications for old age pensions, showing date filed, application no., applicant's address, sex, color, marital and civil status, religion, birth, marriage and children, health, occupation, and property owned. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

134. AFFIDAVITS, 1936--. 3 file boxes.

Record of affidavits from persons verifying residence of applicants for old age assistance, showing State, county, no. of application, oath as to residence of applicant, signature of oath of administrator and notary. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

135. VISITORS REPORTS ON APPLICANTS FOR OLD AGE ASSISTANCE, 1936--.

3 file boxes.

Reports of bureau's visitor on applicants for old age assistance, showing application no., applicant, address, findings of visitors, and name of visitor. Arr. numerically by applicant no. 12 x 10 x 24. Public Welfare off.

136. CERTIFICATES OF AWARDS OF OLD AGE ASSISTANCE, 1936. 3 file boxes.

Certificates to award assistance to aged persons, showing county, State, date awarded, original application no., amount awarded, and signature of director of public welfare. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

137. RECORD OF ASSISTANCE GIVEN OR REJECTED, AGED PERSON, 1936--. 2 vols.

Record of all assistance given or rejected aged persons, showing application no., serial no., name of applicant awarded or rejected, amount of monthly payments awarded, warrant no., and signature of county director. Arr. numerically by serial no. Typed on printed form. 200 pp. 14 x 9 x 2. Public Welfare off.

138. APPLICATIONS OF BLIND FOR ASSISTANCE, 1936--. 1 file box. Applications of blind persons for assistance, showing applicant, sex, color, age, income, length of blindness, application no., date, State, county, residence, property owned, and signature of applicant. Arr. numerically by applicant no. 12 x 10 x 25. Public Welfare off.

139. NOTICES TO REPORT TO EYE PHYSICIAN, 1936--. 1 file box. *to report*
Notices to applicants to doctor for eye examination, showing date notified, place, applicant, address, application no., name and address of doctor, and signature of director of public welfare. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

140. PHYSICIANS' REPORTS ON EYE EXAMINATIONS, 1936--. 1 file box. Reports of eye examinations made by physicians to board of public welfare, showing date, place, person examined, application no., age, sex, cause of blindness, extent of blindness, and doctor. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

141. CERTIFICATES OF AWARD OF ASSISTANCE TO BLIND, 1936--. 1
file box.

Certificates, showing assistance awarded to blind applicants, application no., date, recipient of award, address, amount awarded, and signature of director of public welfare. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

142. REJECTIONS OF APPLICATIONS FOR ASSISTANCE TO BLIND, 1936--.
1 file box.

Record of rejections of applications, showing application no., date, applicant, address, reasons for rejection, and signature of director of public welfare. Arr. numerically by application no. 12 x 10 x 24. Public Welfare off.

143. REGISTER OF APPLICATIONS, (ASSISTANCE FOR DEPENDENT CHILDREN),
1936--. 1 vol.

Register of applications for assistance for dependent children, showing date, filed, application no., name and address of child, name of guardian, amount of assistance granted, and certificate no. Arr. alph. by name of child. Typed on printed forms. 200 pp. 14 x 9 x 2. Public Welfare off.

XIX SURVEYOR

The county surveyor is a constitutional officer, nominated by primary and elected in the general election for two years. He may be re-elected indefinitely. He must give bond in a sum fixed by the board of county commissioners. (Indiana Const. Art. 6, Sec. 2; 1 Indiana Rev. Stat. 1852; Sec. 49-3301, Burns' Ind. Stat. Ann. 1933.) The inception date of this office in Clark county is 1817.

The surveyor performs all duties which are required for public improvements, including the preparations of plans and specifications, general supervision of all bridges, turnpikes, roads, ditches, drains and levees. He establishes boundaries of farms and lots, and takes acknowledgments of mortgages and deeds for the conveyance of real estate. He removes, after examination, the obstruction of any streams, (1 Indiana Rev. Stat., 1852; Acts 1875; 1895, 1901, 1911, 1925, and 1933; Secs. 36-1110, 49-3308 to 49-3317, 49-3319 to 49-3322, and 49-3327 to 49-3328, Burns' Ind. Stat. Ann. 1933.)

144. RECORD OF SURVEYS- ORIGINAL, 1854-1925. 1 vol.

Record of original surveys, showing dates, sections, range, dividing lines, corner of plots, twps, and description. Arr. chron. Hdw. on printed form. Condition fair. 544 pp. 18 x 13 x 5. Recorder's vt.

11/11/11

XX HIGHWAY SUPERVISOR

The county highway system was, at one time, administered by the superintendent of highways who was appointed by the county commissioners for a term of four years, and some records bear his name and title. This office was established in 1913, and abolished March 1, 1933; and the powers and duties given to the surveyor (Acts 1913, 1933, Sec. 36-1113, Burns' Ind. Stat. Ann. 1933). In order to provide for necessary supervision in counties warranting more attention than the surveyor can give, the board of county commissioners has the right to employ any person other than the surveyor as supervisor of county highways, and such officer is called the highway supervisor (Acts 1933; Sec. 36-1110, Burns' Ind. Stat. Ann. 1933). The board of commissioners of Clark County has appointed a separate highway supervisor. The inception date of this office in Clark County is 1933. All records of this office are located at the residence of the highway supervisor, Mr. George Patrick, Jeffersonville, Ind.

The highway supervisor has general supervision of the repair of all highways, bridges, and culverts of the county. It is his duty to see that the mail routes are kept open. He must attend the annual road school at Purdue University. (Acts 1933; Sec. 36-1101 to 36-1109, Burns' Ind. Stat. Ann. 1933.)

145. EXPENDITURES FOR FREE GRAVEL ROAD REPAIRS, 1936--. 1 vol.

Prior to 1936, missing.

Record of expenditures for repairs of roads, showing no. of district, section repaired, amount spent, no. of warrant, and report no. Arr. chron. Hdw. 100 pp. 18 x 13 x 1 $\frac{1}{2}$. George Patrick's residence, Jeffersonville, Ind.

146. GRAVEL ROAD MAINT. RECORD, 1914-15. 1 vol.

Record of money allowed and contracts issued to repair roads, showing date allowed, terms, amount of cost. Arr. numerically by road no. on printed form. 432 pp. 16 x 11 x 2 $\frac{1}{2}$. Clark's vt.

The office of county ~~agricultural~~ agent was created by legislative enactment in 1913. The act provides that this office shall come into existence only when twenty or more residents of a county who are actively interested in agriculture and domestic science, shall file a petition with the county board of education. The petition is then presented to the county council, which provides appropriations for a salary, and expenses for the maintenance of this office. The board of education then applies to Purdue University for the appointment of a county ~~agricultural~~ agent whose appointment is made annually. The board of education then ratifies the appointment made by Purdue. The inception date of this office in Clark County is 1913. ~~All of the records of this office are located in the courthouse unless otherwise stated.~~

It is the duty of the county ~~agricultural~~ agent under the supervision of Purdue University, to cooperate with movements for the advancement of agriculture, to give advice to farmers, and aid the county superintendent of schools in giving practical education in agriculture and domestic science (Acts 1912, 1927, and 1934; Sec. 28-4911, Burns' Ind. Stat. Ann. 1933.) By an act of 1931, the office of home demonstration agent, which is supplemental to that of the county agent, was created (Acts 1931; Sec. 28-5627, Burns' Ind. Stat. Ann. 1933.)

147. ANNUAL, STATISTICAL AND NARRATIVE REPORTS, 1917---. 405 vols. Reports showing A.A.A. contracts with farmers relative to proposed wheat and corn acreage; and hog production, activities of boys and girls

4 H clubs, annual report to Purdue University, home economics activities, instruction of short courses, conservation of soil, caring of the soil, new crops experimented with, disease of live stock and crops, disease of fruits, control of weeds, animal husbandry, and advice asked and given to farmers. No index. Hdw. and typed. 12 x 6 x 2. Agent's off., post office.

